

FRANKLIN TOWNSHIP SCHOOL
NEW JERSEY 08868
Board of Education
REGULAR MEETING

September 21, 2015 - 6:30 p.m.

A G E N D A

I. Call to Order
Open Public Meeting Announcement

"In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notices have been given of tonight's meeting in area newspapers, which include the Hunterdon County Democrat and the Express-Times and posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk, and to all Board of Education members on January 13, 2015.

II. Roll Call - Carol Delsandro, SBA/BS

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

III. Flag Salute

IV. Presentations - none

V. Resolved, to approve the following minutes:

- August 13, 2015 - Special Meeting
- August 13, 2015 - Executive Session
- August 24, 2015 - Regular Meeting
- August 24, 2015 - Executive Session

(att. V. - posted on website after approval)

Motion

Second

Motion Carried

VI. Superintendent's Report - Dr. Carol Fredericks

A. Information/Discussion Items:

1. Opening of School
2. PTA Update
3. Enrollment **(att. VI.A.3)**
4. Presentation of Self Assessment - Anti-Bullying Bill of Rights Act **(att. VI.A.4.)**
5. HIB Policy 5131.1 - Community Input and Board Training

Section O. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year at a public hearing all acts of harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46. The information reported shall be used to grade each school and each district in accordance with the provisions of N.J.S.A. 18A:17-46. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

VII. Business Administrator Report

A. Information/Discussion Items:

1. Solar Update

VIII. Public Comments - Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

IX. Subcommittee Updates

- A. Negotiations
- B. Policy
- C. Budget & Finance

X. Correspondence

XI. Consent Agenda

The matters listed below have been referred to the Board for reading and studying and are to be considered routine. They will be enacted with one motion. If separate discussion is desired, an item may be removed by Board assent.

A. BUSINESS

1. SECRETARY/TREASURER'S REPORTS

Approve the Secretary/Treasurer's Reports submitted for the months ending August, 2015, which agree with each other and the bank.

(att. XI.A.1)

2. FINANCIAL REPORTS CERTIFICATION

Approve the following resolution:

Pursuant to N.J.A.C. 6A:23A-13.3(c)3, the Board Secretary certifies that no line account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(a) and; pursuant to N.J.A.C. 6A:23A-13.3(c)4, we certify that as of August 31, 2015 after review of the monthly reports (appropriation section) and upon consultation with the appropriate officials, to the best of our knowledge no major line account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the entire fiscal year.

3. TRANSFER OF FUNDS

Approve the transfer of uncommitted funds within the 2015-2016 school year budget as per the attached list.

(att. XI.A.3.)

4. **Approve** the September, 2015 bill list in the amount of \$474,813.76. (att. XI.A.4.)

B. EDUCATION

1. **Approve** the following field trips:

- Grade 8, Clinton Township Middle School, Dr. Michael Fowlin's presentation on violence prevention, bullying, diversity and acceptance, October 16, 2015.

(att. XI.B.1.)

C. PERSONNEL

1. **Approve** the following professional day requests:

- Whitney Pubylski-Yanofchick, Marylou Findley, Angela McVerry, Traumatic Loss - Suicide Prevention, October 13, 2015, Registration Cost - 0, Mileage Reimbursement \$3.66 each.
- Lauren Chrisman, Rutgers Gifted Education Conference, November 19, 2015, Registration Cost - \$175.00, Mileage Reimbursement - \$22.00
- Angela McVerry, 2015 Annual New Jersey School Counselor Conference, October 12, 2015, Registration Cost - \$195.00, Mileage Reimbursement - \$0
- Carol Fredericks, Interpreting and Using Data from the PARCC Reports, October 8, 2015, Registration Cost - \$0, Mileage Reimbursement - \$0
- Jason Lembo, Science Curriculum Writing with North Hunterdon Articulation Group, 9/8/15, 10/16/15, 11/20/15, 12/18/15, 1/15/16, 2/19/16, 3/18/16, 4/15/16 and 5/20/16, Registration cost \$0, mileage reimbursement - \$4.96 per day.

2. **Approve** the following course applications:

- Jackie Nombre, Action Based Thesis Implementation, Centenary College, Fall 2015 - Amount to be reimbursed - \$278.00

3. **Approve** the following substitute applications:

- Patsy Piperato-Mahler
- Lauren Riznik

(att. XI.C.3)

D. FACILITIES

1. Approve the following use of facility applications:

- Hunterdon Hustle, Gym, Mondays, 6:30 - 9:30 p.m., September 2015 - December 2015; and March 14 - June 6, 2016; Wednesdays, 6:30 - 9:30 p.m., September 28, 2015 - June 8, 2016; Fridays, 6:30 - 9:30 p.m., January 8 - March 11, 2016
- Hunterdon Hoops, Gym, Mondays, 6:30 - 9:30 p.m., January 4, 2016 - March 7, 2016
- Franklin Township Rec., Gym, Tuesdays & Thursdays, 7-9 p.m. and New APR/Cafe, Mondays & Wednesdays, 7-9 p.m., November, 2015 - March, 2016; Gym, Saturdays, 9:00 a.m. - 3:00 p.m., December, 2015 - March, 2016

(att. XI.D.1)

Resolved, upon the recommendation of the Superintendent, Dr. Carol Fredericks, to approve the above stated consent agenda items.

Motion_____

Second _____

G. Burdick, *V.Pres.* _____
 T. French _____
 R. Masino, *Pres.* _____

C. Cama _____
 A. Homulak _____

C. Crielly _____
 F. Yasunas _____

XII. Discussion & Action Agenda

All resolutions are upon the recommendation of the Superintendent.

A. EDUCATION

1. Action Item:

- a. **Resolved**, to approve the Franklin Township School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, July 1, 2014 - June 30, 2015.

Motion_____

Second _____

G. Burdick, *V.Pres.* _____
 T. French _____
 R. Masino, *Pres.* _____

C. Cama _____
 A. Homulak _____

C. Crielly _____
 F. Yasunas _____

B. BUSINESS

1. Action Items:

- a. **Resolved**, to approve the 2015-2016 High Bridge School District Special Education 1:2 Shared Aide Contract Agreement in the annual amount of \$21,466.00.

Motion_____

Second _____

G. Burdick, *V.Pres.* _____
 T. French _____
 R. Masino, *Pres.* _____

C. Cama _____
 A. Homulak _____

C. Crielly _____
 F. Yasunas _____

b. **RESOLUTION AUTHORIZING PARTICIPATION IN THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION** (New Jersey State Approved Cooperative Pricing System #65MCECCPS)

“SMALL TICKET LEASE PROGRAM”
(Middlesex Regional Educational Services Commission Bid No. 13/14-23)

Lessee: Franklin Township Board of Education

Principal Amount Expected To Be Financed: \$148,060.00

WHEREAS, the Lessee named above (the “Lessee”) is a political subdivision of the State of New Jersey (the “State”) and is duly organized and existing pursuant to the Constitution and laws of the State;

WHEREAS, pursuant to applicable law, the Lessee acting through its governing body (the “Governing Body”) is authorized to acquire and lease personal property necessary to the functions or operations of the Lessee;

WHEREAS, the Governing Body hereby finds and determines the execution of one or more lease-purchase agreements (“Equipment Leases”) in the principal amount not exceeding the amount stated above (the “Principal Amount”) for the purpose of acquiring the Equipment described generally below (the “Equipment”) and to be described more specifically in the Equipment Leases is appropriate and necessary to the functions and operations of the Lessee;

Brief Description of Equipment: 220 IPAD Air 2 with three-year warranty

WHEREAS, FIRST HOPE BANK, a National Banking Association, (the “Lessor”) is expected to act as the Lessor under the Equipment Leases;

WHEREAS, the Lessee may pay certain capital expenditures in connection with the Equipment prior to its receipt of proceeds of the Equipment Leases (“Lease Purchase Proceeds”) for such expenditures, and such expenditures are not expected to exceed the Principal Amount; and

WHEREAS, the Lessee hereby declares its official intent to be reimbursed for any capital expenditures made for the Equipment after adoption of this resolution but prior to the issuance of the Equipment Leases from the Lease Purchase Proceeds.

NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee as follows:

Section 1. The Lessee hereby determines that it has critically evaluated the financing alternatives and that entering into the Equipment Leases and financing the acquisition of the Equipment thereby is in the best interests of the Lessee.

Section 2. The Lessee is hereby authorized to acquire and install the Equipment and is hereby authorized to finance the Equipment by entering into the Equipment Leases. Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.

Section 3. Either one of the Business Administrator or the Superintendent (each an "Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other agreement or documents relating to the Equipment Leases (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate.

Section 4. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

Section 5. The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.

Section 6. The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Leases, and the Lessee's obligations under the Equipment Leases shall not constitute indebtedness of the Lessee under the laws of the State.

Section 7. It is hereby determined that the acquisition of the Equipment is permitted under the laws governing the Lessee and is essential to the efficient operation of the Lessee.

Section 8. The Governing Body of the Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Equipment following adoption of this resolution but prior to the receipt of the Lease Purchase Proceeds for the Equipment. The Governing Body of the Lessee hereby declares the Lessee's official intent to use the Lease Purchase Proceeds to reimburse itself for such Equipment expenditures. This section of the resolution is adopted by the Governing Body of the Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of this resolution does not bind the Lessee to make any expenditure, incur any obligation, or proceed with the acquisition of the Equipment.

Section 9. The Lessee covenants that it will comply with all requirements of the Internal Revenue Code of 1986, as amended, (the "Code") necessary to ensure that the interest portion of rental payments due under the Equipment Leases will be excluded from gross income under Section 103(a) of the Code.

[The Lessee reasonably expects it will not issue more than \$10,000,000 of tax-exempt obligations (other than "private activity bonds" that are not "qualified 501(c)(3) bonds") during the calendar year in which each of the Equipment Leases is issued and hereby designates each Equipment Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Code.]

The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest portion of the rental payments due on the Equipment Leases authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103(a) of the Code.

Section 10. This resolution shall take effect immediately upon its adoption and approval.

Motion _____ Second _____

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

c. Resolution - Memorandum of Agreement

Resolved, to approve the Memorandum of Agreement between the Quakertown Education Association (QEA) and the Franklin Township Board of Education (the "Board") that was signed by both parties on August 17, 2015 for the years July 1, 2014 through June 30, 2017, terms and conditions as attached.

(att. XII.B.1.c.)

Motion _____ Second _____

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

C. FACILITIES
No Action Items

D. TRANSPORTATION

1. Action Item:

a. **Resolved**, to approve the regular education transportation jointure with the Host District North Hunterdon-Voorhees Regional High School District and the Joiner District Franklin Township Board of Education for the 2015-2016 school year with the stipulation to arrive by 8:20 a.m., as follows:

<u>Route</u>	<u>Joiner District</u>	<u>Provider</u>	<u>Amount</u>
A	Franklin Township	First Student	\$23,800.46
B	Franklin Township	First Student	\$25,291.73
C	Franklin Township	First Student	\$23,800.46
D	Franklin Township	Kensington	\$28,468.03
E	Franklin Township	Kensington	\$28,468.03
F06	Franklin Township	First Student	\$20,763.52

Motion _____ Second _____

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

b. **Resolved**, to approve the regular education transportation jointure with the Host District Delaware Valley Regional High School District and the Joiner District Franklin Township Board of Education for the 2015-2016 school year with the stipulation to arrive by 8:20 a.m., as follows: (att. XII.D.1.b.)

<u>Route</u>	<u>Joiner District</u>	<u>Provider</u>	<u>Amount</u>
G	Franklin Township	Delaware Valley HS	\$20,880.00
H	Franklin Township	Delaware Valley HS	\$20,880.00

Motion _____ Second _____

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

- E. POLICY
- F. OTHER MATTERS
- G. NEW BUSINESS

XIII. Board Matters

XIV. Personnel

A. Action Items:

All resolutions are upon the recommendation of the Superintendent.

1. **Resolved**, to approve the following individuals to be appointed to the stipend positions listed below (salaries to be adjusted upon ratification of contract between the QEA and FTBOE).

Volleyball Coach - Alice DiGiambattista - \$1,827.00
 Soccer Coach - Paul Otis - \$1,827.00

Motion _____ Second _____

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

2. **Resolved**, to approve Sandy Zdepski to assist the volleyball coach at an hourly rate of \$25.00 until county substitute credential is processed and received.

Motion _____ Second _____

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

3. **Resolved**, to approve Justin Fimiani to be a volunteer assistant to the volleyball coach during the Fall 2015 season.

Motion _____ Second _____

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

4. **Resolved**, to approve the following amendments to the stipend position appointments (salaries to be adjusted upon ratification of agreement between the QEA and FTBOE).
- Yearbook Advisor - Lindsay Gooditis & Courtney Maxwell \$2,223.00 (shared)
 - Theater Club (Fall & Spring) - Lindsay Gooditis \$1,200.00 per production

Motion _____ Second _____

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

5. **Resolved**, to approve Marcy Braco to be the after school homework help/detention teacher at an hourly rate of \$25.00 per hour.

Motion _____ Second _____

G. Burdick, <i>V.Pres.</i>	_____	C. Cama	_____	C. Crielly	_____
T. French	_____	A. Homulak	_____	F. Yasunas	_____
R. Masino, <i>Pres.</i>	_____				

6. **Resolved**, to approve Courtney Maxwell and Lindsay Gooditis to complete the Gifted & Talented Curriculum at \$30.00 per hour not to exceed \$240.00 each.

Motion_____

Second _____

G. Burdick, *V.Pres.* _____
T. French _____
R. Masino, *Pres.* _____

C. Cama _____
A. Homulak _____

C. Crielly _____
F. Yasunas _____

XV. Public Comments- Privilege of the Floor (3 minutes)

All comments should be directed to the board president. The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given three minutes.

XVI. Resolved, to Adjourn from the Public Meeting at _____.

Motion

Second

Motion Carried