



REGULAR MEETING MINUTES
August 19, 2024

For the Regular Meeting of the Franklin Township Board of Education
Monday, August 19, 2024 at 6:30 p.m. in the Franklin School Multipurpose Room

- I. **CALL TO ORDER** - Mr. Giordano called the meeting to order at 6:30 PM.
- II. **PLEDGE OF ALLEGIANCE** - Mr. Giordano led all assembled in the Flag Salute.
- III. **STATEMENT OF ADEQUATE NOTICE** - Mr. Giordano read the following statements:
In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat, Express Times and has been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 4, 2024.
- IV. **ROLL CALL** - Mr. Kramer called the roll and declared a quorum was present.

Present:	Mrs. Colleen Cummins	Absent:	Mrs. Shana Frondorf
	Mr. James Giordano		
	Mrs. Caroline Licwinko	Also Present:	Dr. Nicholas Diaz
	Mrs. Allison Luciano		Mr. Mark Kramer
	Mr. Craig Metz		Lindsay Gooditis
	Mr. Brett Palmer		

V. **PRESENTATION**

- Referendum/Long Range Facility Plan - Joe Flynn, David Didimamoff and Chris Morris of H2M

VI. **MINUTES**

- Motioned by Mrs. Luciano, seconded by Mrs. Cummins to approve action item VI.

BE IT RESOLVED, that the minutes of the Board of Education meeting held on the dates indicated below as transcribed be approved and filed:

June 17, 2024 Regular Meeting Minutes
June 17, 2024 Executive Meeting Minutes

Voice Vote:

Yes	No	Abstain	Absent
6	0	0	1

Motion Passes

VII. CORRESPONDENCE

- None

VIII. SCHOOL BUSINESS ADMINISTRATOR REPORT– Mr. Mark Kramer

- Board Training.
- NJSBA annual workshop.
- The Financing Facility Committee met on August 14 at 12:30 PM for approximately 2 hours.
- A place holder is on committee’s agenda regarding the 2025/2026 budget for monthly discussions on how the 2025/2026 budget can be built that keeps the tax levy as low as possible.
- The committee interviewed Pat Sewell of DRG Architect’s and supports their firm to be an additional Architect of Record for the district.
- Bond referendum status summary.
- Administration is trying to install a fence by one of the playgrounds for safety reasons and will be working with the township zoning board to get their approval.
- JCP&L did an energy audit in July and the district is waiting on their report.
- 2025/2026 budget calendar was provided to the committee and the rest of the board.
- The committee supports adding student accident insurance to the district’s general liability policies.
- Administration is requested and the committee supported waiving the fees for the use of facilities for Joe Stout.
- Reviewed the resolutions under section XII Finance and Facilities XII A through M.

IX. SUPERINTENDENT REPORT - Dr. Nicholas Díaz

- A. Regionalization Study Results Process
 - a. Step I - Draft Presentation to the BOEs Involved
 - b. Step 2- Joint Public Meeting (9/5/24 @ FTS)
- B. Custodial summer work acknowledgment.
- C. Opening of school.
- D. Summer programs.
 - a. Extended school year
 - b. Summer intervention
 - c. STEM camp
- E. Security and Fire Drills – 2024-2025

Type of Drill	Date
Fire Drill	July 15, 2024
Security Drill - Reverse Evacuation	July 24, 2024
Fire Drill	August 1, 2024
Security Drill - Shelter in Place	August 1, 2024

X. PUBLIC COMMENTS - Agenda Items Only

- Colin Cecil, 20 Laurelton Trail, Flemington – Wishes to Dr. Diaz; regionalization study
- Matt Naughton – Tax levy rate increases; referendum
- Elizabeth Basile, 16 Upper Kingstown Road, Pittstown – Timing of discussion on the referendum and regionalization study; Union Township School District; architect's fees.
- Frank Tota, Upper Kingstown Road, Pittstown – Bond referendum, regionalization study.
- Ingrid Calf, Pittstown – HVAC system.

XI. AD HOC (Board Goals, Supt Goals/Personnel)/STRATEGIC PLANNING – Mrs. Luciano*, Mrs. Frondorf, Mr. Palmer

- No update

XII. FINANCE AND FACILITIES- Mr. Giordano*, Mrs. Licwinko, Mr. Metz

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to approve action item XII A through M.

A. Acceptance of the June and July 2024 Financial Reports

B. Approval of Budget Transfers for June and July 2024

C. Approval of June and July 2024 Bill List

D. Use of Facilities

E. Use of the 2023-2024 Extraordinary and Transportation State Aid for the 2024-2025 Appropriations

F. Shared Services Agreement - Multilingual Learners Teacher - Union Township Board of Education

G. Shared Services Agreement - Communication Services - Haddon Township Board of Education (Consortium)

H. Shared Services Agreement- Class III Officer

I. Shared Services Agreement with Union Township Board of Education - Pre-School PIC/PIRS/CPIS

J. Fire Safety & Emergency Evacuation Plans

K. Joint Transportation Agreement with Hunterdon County Education Service Commission School Year Routes for the Regular Education Program

L. Joint Transportation Agreement with Hunterdon County Education Service Commission School Year Routes for the Special Education Program

M. Professional Services - Architect of Record

A. Acceptance of the June and July 2024 Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Franklin Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Franklin Township Board of Education receive and accept the monthly financial statements, the Board Secretary's, and Treasurer's reports; and

WHEREAS, the Board Secretary's and Treasurer's reports for the month ending June 30, 2024 and July 31, 2024 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Franklin Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Report for the month ending June 30, 2024 and July 31, 2024; and

BE IT FURTHER RESOLVED, that the Board Secretary and Franklin Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

B. Approval of Budget Transfers for June and July 2024

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #3160 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the report "Budget Transfers" for the time period of June and July of 2024 were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that Franklin Township Board of Education ratifies and approves the transfers in the report "Budget Transfers" for June and July 2024, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

C. Approval of June and July 2024 Bill List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills for the month of June and July of 2024 are being presented to the board with the recommendation that they be ratified, approved and paid; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW, THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, ratifies and approves the list of bills for payment in the grand sum of \$915,894.36 for June 2024 and \$483,330.90 for July 2024; and

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting.

D. Use of Facilities

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the following use of facilities requests.

Name of Group	Purpose	Location	Days/Dates	Time
FTS Class Reunion (Joe Stout)	Building Tour	Tour of facility	September 14, 2024 (overtime fees waived)	1:00PM - 2:00PM
Substitutes	Substitute Training	Library	August 22, 2024	11:00PM -12:00PM
MS Students	Locker Orientation	Lockers in MS hallway	August 27, 2024	10:00AM-12:00PM
Cub Scout Pack 190	Informational table and to recruit Cub Scouts	Hallway near where PreK/ K orientation s will be held	August 28, 2024	During the PreK/K information session
TutorFly	Tutoring	Classrooms	August 1-29, 2024	9AM - 12PM
Cub Scout Pack 190	Information sharing and to recruit families	New APR (Cafeteria), hallway new front doors or cafeteria	September 18-19, 2024 (BTSN)	5:30PM-8:30PM
Tri County CMO	Table for back to school night to inform about Nurtured Heart Approach	New APR (Cafeteria)	September 18-19, 2024 (BTSN)	6:00PM-8:00PM
FTS PTA	PTA- Back to School Night	New APR (Cafeteria)	September 18-19, 2024 (BTSN)	6:00PM-8:00PM
Boy Scout Troop 108	Recruiting new scouts	Lobby	September 19, 2024 (BTSN)	6:00PM-8:00PM
PTA	Monthly PTA meetings	Library	September 19, October 17, November 21, and December 19, 2024, January 16, February 20, March 20, April 17, May 25, and June 12, 2025	7:00PM
FTS Class of 2025	Maddalena's Cheesecake 8th Grade Fundraiser	Library	November 21, 2024	3:45PM-5:30PM

E. Use of the 2023-2024 Extraordinary and Transportation State Aid for the 2024-2025 Appropriations

WHEREAS, the Franklin Township Board of Education has received revenues for the 2023-2024 fiscal year relating to Extraordinary Aid in the amount of \$446,120 and Nonpublic School Transportation Aid in the amount of \$4,095; and

WHEREAS, the Franklin Township Board of Education budgeted \$300,000 for Extraordinary Aid and \$0.00 for Nonpublic School Transportation Aid in the 2023-2024 fiscal year allowing for an additional amount of \$146,120 of Extraordinary Aid and \$4,095 of Nonpublic School Transportation Aid to be used in the 2024-2025 fiscal year; and

WHEREAS, the Department of Education allows districts to appropriate these funds in the next fiscal year (2024-2025) without Commissioner approval; and

WHEREAS, the district has determined that there is a need for the use of these funds for unfunded/underfunded/unexpected expenditures which developed after the 2024-2025 budget process was completed.

NOW THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education hereby approves the revenues that are available from the 2023-2024 Extraordinary Aid in the amount of \$146,120 and Nonpublic School Transportation Aid in the amount of 4,095 totaling \$150,215 to appropriate said funds in the 2024-2025 budget for the expenditures listed below which needs were determined after the 2024-2025 budget process was completed:

Account Description	Amount
Out of District Tuition	\$33,215
CST Secretary	43,000
Shared Services - ELL Teacher & Benefits	53,000
Summer School Salaries	5,000
Improvement of Instruction Salaries	12,000
Physical Therapy Shared Services	4,000
Total:	<u>\$150,215</u>

BE IT FURTHER RESOLVED, such appropriation shall be consistent with guidance and direction as provided by the Commissioner of Education and the Department of Finance.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately, and the Franklin Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to process this action on behalf of the Franklin Township Board of Education with regard to exercising the intent of this resolution.

F. Shared Services Agreement - Multilingual Learners Teacher - Union Township Board of Education

BE IT RESOLVED that the Franklin Township Board of Education, upon recommendation of the Superintendent of Schools, approve the Shared Services agreement between the Union Township Board of Education and the Franklin Township Board of Education for the Multilingual Learners Teacher, for the period of July 1, 2024 through June 30, 2025 for the following services and costs:

FTE 0.50 - Multilingual Learners Teacher - Not to exceed \$52,303.60 - 10 Months - (11.190.100.320.081.000)

G. Shared Services Agreement - Communication Services (Consortium)

Be It Resolved, that the Franklin Township Board of Education, upon recommendation of the Superintendent of Schools, approve a Shared Services Agreement (Consortium Participation) for the 2024-2025 school year between the Haddon Township Board of Education (Lead Administrator) and the Franklin Township Board of Education for Communication Services/Public Information Officer for an annual contracted rate of \$6,500.00. (Mileage, if applicable, to be reimbursed at \$0.47 per mile in accordance with OMB Circular 08-19 - (11.000.230.590.080.000).

H. Shared Services Agreement- Class III Officer

BE IT RESOLVED, that the Franklin Township Board of Education, upon recommendation of the Superintendent of Schools, approve a Shared Services Agreement between the Franklin Township Board of Education and Franklin Township for a Class III officer for the period July 1, 2024 to June 30, 2025 at an amount not to exceed \$60,000 - (11.000.266.320.080.000).

I. Shared Services Agreement with Union Township Board of Education - Pre-School PIC/PIRS/CPIS

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the following employee as a shared employee with the Union Township Board of Education for the 2024-2025 school year:

- Meaghan Shedlock - Pre-School PIC/PIRS/CPIS

J. Fire Safety & Emergency Evacuation Plans

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the 2024 – 2025 Fire Safety and Evacuation Plans.

K. Joint Transportation Agreement with Hunterdon County Education Service Commission School Year Routes for the Regular Education Program

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Franklin Township Board of Education approve the 2024/2025 Joint Transportation route agreement with the Hunterdon County Educational Services Commission serving as the Lead Educational Authority and Host District for the regular education program, with route costs as follows:

Route Number	Destination	Cost
FA	Franklin Township Elementary School	\$46,371.60
FB	Franklin Township Elementary School	48,387.60
FC	Franklin Township Elementary School	47,379.60
FD	Franklin Township Elementary School	47,379.60
FE	Franklin Township Elementary School	46,371.60
		\$235,890.00

(11.000.270.517.081.000)

L. Joint Transportation Agreement with Hunterdon County Education Service Commission School Year Routes for the Special Education Program

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Franklin Township Board of Education approve the 2024/2025 Joint Transportation route agreement with the Hunterdon County Educational Services Commission serving as the Lead Educational Authority and Host District for the special education program, with route costs as follows:

Route	Destination	Cost
1	Eden School	\$43,470.00
2	Newgrange	61,394.40
3	Rutgers Behavioral Health	27,000.00
		\$131,864.40

(11.000.270.518.081.000)

M. Professional Services - Architect of Record

BE IT RESOLVED, that the Franklin Township Board of Education approve DRG Architect's as an Architect of Record for the district for the 2024/2025 school year.

Board of Education Roll Call Vote on Action Item XII A through M.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf				X
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Palmer	X			
Mr. Giordano	X			
Totals:	6	0	0	1

Motion Passes

XIII. CURRICULUM AND EDUCATION - Mrs. Luciano*, Mrs. Frondorf, Mrs. Cummins

- Motioned by Mr. Metz, seconded by Mrs. Luciano to approve action item XIII A through O.

A. BE IT RESOLVED, upon recommendation of the Superintendent, the Franklin Township Board of Education approve the acceptance of a donation from the New Jersey Principals and Supervisors Association in the amount of \$10,000 (awarded for Dr. Lindsay Gooditis being named the 2023-24 Elementary Principal of the Year).

B. IDEA Grant Application 2024-2025 School Year

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Franklin Township Board of Education approves administration to submit the application to the State of New Jersey and accepts the award of the 2024-2025 IDEA grants.

Basic	\$71,146	Tuition for Out of District Students
Preschool	4,523	OT/PT, Speech, BCBA Services

C. ESEA Consolidated Grant Application 2024-2025 School Year

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Franklin Township Board of Education approves administration to submit the application to the State of New Jersey and accepts the award of the 2024-2025 ESEA grants.

Title IA	\$ 93	Funding Refused
Title IIA	3,970	High quality personalized professional development
Title IV	10,000	STEM/STEAM Supplies

D. 2024-2027 Language Instruction Educational Program (LIEP)

BE IT RESOLVED, upon recommendation of the Superintendent, the Franklin Township Board of Education approve the 2024-2027 Language Instruction Educational Program, as attached.

E. Virtual or Remote Instruction Plan

BE IT RESOLVED, the Board of Education approves the 2024-2025 Virtual or Remote Instruction Plan.

F. Contracted Services Agreement - 4M Consulting, LLC

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the contracted services of 4M Consulting, LLC for the 2024-2025 school year to provide media specialist services at an hourly rate of \$100 per hour, not to exceed 4 hours per month, at an amount not to exceed \$4,000. (11-000-222-300-050-000)

G. Professional Services Agreement - Jay D. Kuris, MD

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the contracted services of Jay D. Kuris, MD, for the 2024-2025 school year to provide psychiatric evaluation services at a rate of \$900 for urgent safety evaluation services with report, and a rate of \$1900 for full psychiatric evaluation with report, not to exceed \$5,000. (11-000-219-320-084-000)

H. Professional Services Agreement - Joshua Shifrin, PhD

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the contracted services between Joshua Shifrin, PhD and the Franklin Township Board of Education for the 2024-2025 school year to provide comprehensive neuropsychological evaluations at a rate of \$300/hour, and a rate of \$4500 for full comprehensive neuropsychological evaluation, not to exceed \$5,000. (11-000-219-320-084-000)

I. Dugout Donation

BE IT RESOLVED, upon the recommendation of the Superintendent, the Franklin Township Board of Education approves the acceptance of a donation from Venus Tile & Marble, 1083 Route 12, Frenchtown, NJ 08825 for a home dugout with an estimated cost of \$20,000.

J. Dugout Donation

BE IT RESOLVED, upon the recommendation of the Superintendent, the Franklin Township Board of Education approves the acceptance of a donation from Cust Investments, 5 Bartles Corner Road, Flemington, NJ 08822 for a home dugout in the amount of \$500.

K. Contract - YMCA of Bucks and Hunterdon Counties

BE IT RESOLVED, upon recommendation of the Superintendent, the Franklin Township Board of Education approves a contract agreement with the YMCA of Bucks and Hunterdon Counties for the 24-25 school year for the before and after school child care services, at no cost to the District.

L. Contracted Services Agreement - Commission for the Blind and Visually Impaired (NJCBVI)

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the contracted services of the Commission for the Blind and Visually Impaired for the 2024-2025 school year to provide services as needed at the rates of \$2,420.00 for Education Level 1, \$5,775.00 for Education Level 2, \$16,060.00 for Education Level 3, and \$18,249.00 for Education Level 4. (11-000-217-320-084-000)

M. Contracted Services Agreement - Executive Assistant to the Superintendent

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the contracted services of the Executive Assistant to the Superintendent for the 2024-2025 school year to provide services as needed at the rates of \$25.75 per hour plus FICA not to exceed 20 hours per week at an amount not to exceed \$30,214.08. (11-000-230-590-081-000)

N. Contracted Services Agreement - Annunciation Corporation LLC

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the contracted services of the Annunciation Corporation LLC for 2024 ESY to provide speech therapy services as needed at the rate of \$70.00/hour, not to exceed \$3,000. (11-000-216-320-084-000)

O. Contracted Services Agreement - Words Well Spoken LLC

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the contracted services of the Words Well Spoken LLC for 2024 ESY to provide speech therapy services as needed at the rate of \$70.00/hour, not to exceed \$2,000. (11-000-216-320-084-000)

Board of Education Roll Call Vote on Action Item XIII A through O.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf				X
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Palmer	X			
Mr. Giordano	X			
Totals:	6	0	0	1

Motion Passes

XIV. POLICY - Mrs. Frondorf*, Mrs. Licwinko, Mrs. Cummins

- Motioned by Mrs. Licwinko, seconded by Mrs. Cummins to approve action item XIV A through E.

Action Items

- A. Revise - [Policy 5141.8](#) - Sports Related Concussion and Head Injury
- B. Revise - [Policy 3542.2](#) - School Meal Program Arrears
- C. Revise - [Policy 3571.4](#) - Audit
- D. Revise - [Policy 6114](#) - Emergencies and Disaster Preparedness -
- E. Revise - [Policy 6140](#) - Curriculum Adoption

Board of Education Roll Call Vote on Action Items XIV A through E.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf				X
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Palmer	X			
Mr. Giordano	X			
Totals:	6	0	0	1

Motion Passes

XV. EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Franklin Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Franklin Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session; and

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Franklin Township Board of Education, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include Regionalization Study “Draft” Presentation; and

WHEREAS, the length of the executive session is expected to be approximately 90 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education will go into Executive Session for the above stated reasons; and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

Motion to approve the above executive session resolution for the Franklin Township Board of Education adjourning to closed session to discuss the Regionalization Study “Draft” Presentation, wherein the length of time for the executive session is expected to be approximately 90 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

- Motioned by Mrs. Licwinko, seconded by Mrs. Luciano, to approve action item XV at 7:43 PM.

Voice Vote:

Yes	No	Abstain	Absent
6	0	0	1

Motion Passes

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko for the board to reconvene into public session at 9:48 PM.

Voice Vote:

Yes	No	Abstain	Absent
6	0	0	1

Motion Passes

XVI. PERSONNEL - Mrs. Frondorf*, Mrs. Cummins, Mrs. Licwinko

- Motioned by Mrs. Luciano, seconded by Mrs. Cummins to approve action item XVI A through S.

A. Approve Substitute Teachers

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the following individuals as substitute teachers for the 2024-2025 school year through June 30, 2025 at the rate of \$135.00 per day, pending fingerprints, background check and health exam.

Mary Ann Weiss	Christine Peterson
Rebecca Armagast	Kimberly Thompson

Gail Ferdinando	Mark Mandelberg
Mia Vitiello	Allison Witkowski
Sally Puleo	Lauren Suskavcevic
Brooke Kelman	Peter Rosenberg
Maria Buniva	Kyle Gosselink
Sandra Zdepski	Stephani Stephens

B. Approve Substitute Nurses

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the following individuals as substitute nurses for the 2024-2025 school year through June 30, 2025 at the rate of \$200.00 per day, pending fingerprints, background check and health exam.

Heather Paiva
Stephani Stephens

C. Appointment - Kindergarten Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve Danielle Sullivan as a 1.0 Kindergarten Teacher for the 2024-2025 school year at the annual salary of \$58,555.06, pending fingerprinting, background check, and health examination.

D. Appointment - Leave Replacement - Speech Language Pathologist

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve Sarah Kania as a Leave Replacement-Speech Language Pathologist for the 2024-2025 school year at annual salary of \$60,646.27, pending fingerprinting, background check, and health examination.

E. Appointment - Leave Replacement - Resource Room Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve Shannon Mahoney as a Leave Replacement- Resource Room Teacher for the 2024-2025 school year at the annual salary of \$58,555.06, pending fingerprinting, background check, and health examination.

F. Appointment - School Nurse

BE IT RESOLVED, upon recommendation of the Superintendent, to approve Ann Teitelbaum as a School Nurse for the 24-25 school year, at an annual salary of \$80,000, pending fingerprinting, background check, and health examination.

G. Professional Day Requests

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage & Other Costs	Total Cost Not To Exceed
10/10/2024-10/11/2024	Dr. Lindsay Gooditis	2024 NAESP National Distinguished Principal Program	\$0	\$176.72 mileage	\$200
10/21/2024-10/24, 2024	James Giordano Allison Luciano Colleen Cummins Shana Frondorf Caroline Licwinko Craig Metz Brett Palmer Lindsay Gooditis Mark Kramer Superintendent of Schools	New Jersey School Boards Association 2024 Workshop	\$2,200 as a group or \$550 per person	\$800 each	\$1,350 each
10/16/2024-10/18/2024	Dr. Lindsay Gooditis	NJPSA/FEA/NJASCD Fall Conference	\$565	\$116.56 mileage \$500 Hotel	\$1,200
9/19/2024	Elizabeth Getty	Handle with Care recertification	\$525	+ mileage	\$700
9/19/2024	Austin Van- Spanje	Handle with Care recertification	\$525	+ mileage	\$700
9/16/2024-9/20/2024	Shannon Mahoney	Orton Gillingham	\$1500	Virtual	\$1,500

H. Acceptance of Resignation

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, accept, with regret, the resignation of Helen Marino, Executive Assistant/HR, effective July 31, 2024.

I. Appointment of Stipend Positions

BE IT RESOLVED that the Board approve the following employees for the stipend positions listed below for the 2024-2025 school year:

Name	Position	Amount
Harmony Stryker	Cross Country	\$2,235
Melody Groben	Mentor - Speech & Language Therapist	\$550.00
Hunter Timko	Athletic Director	\$2,867 + prep
Susan Rainaldi	Mentor ½ year - Grade 3	\$275
Katherine Matassa	Mentor - Special Education	\$550
Shannon Mahoney	Volleyball	\$2,235
Mark Mandelberg	Boys's Basketball Coach	\$2,809.00

J. Sports Referee Assignor (County)

BE IT RESOLVED to approve Matt Blazure (county-wide coordinator) to secure referees for all sports for the 2024-25 school year, not to exceed \$450 for the school year. (11-402-100-500-050-000)

K. Non-tenure Staff - Child Bearing Leave

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve a request for child bearing leave for staff ID# 10155, beginning October 4, 2024 and ending October 24, 2024, using accumulated sick days.

BE IT FURTHER RESOLVED that the Board, upon the recommendation of the Superintendent, approve a request for unpaid child bearing leave beginning October 24, 2024 and ending January 23, 2025, using FMLA.

L. Tenure Staff - Child Bonding Leave

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve a request for unpaid child bonding leave for staff ID# 10078, beginning October 7, 2024 and ending November 4, 2024, using FMLA.

M. Abolish Position - Secretary to the Child Study Team

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, to abolish the position of the Secretary to the Child Study teams effective July 1, 2024.

N. Create Position - Secretary to the Business Administrator/Secretary to the Child Study Team - Confidential

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, create the position of Secretary to the Business Administrator/Secretary to the Child Study Team.

O. Summer Nursing Hours

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, to approve Ann Teitelbaum, Nurse, to be paid \$30.00 per hour to review student records, sports forms, and to prepare for student orientations not to exceed 20 hours.

P. Appointment - Leave Replacement - Math Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve Cassie Howlett as a Leave Replacement- Math Teacher for the 2024-2025 school year, effective on or before October 21, 2024 through January 24, 2025, at a rate of \$200/day, pending fingerprinting, background check, and health examination.

Q. Appointment - CST/Business Office Secretary

BE IT RESOLVED, upon recommendation of the Superintendent, to approve Crystal Gonzalez as a CST/Business Office Secretary for the 24-25 school year, effective on or after August 19, 2024, at an annual salary of \$42,750.00, pending fingerprinting, background check, and health examination.

R. Appointment-World Language Substitute

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve Antonio Alvarez as a Leave Replacement- World Language Substitute Teacher for the 2024-2025 school year, at a rate of \$200/day, pending fingerprinting, background check, and health examination.

S. Appointment - Executive Secretary

BE IT RESOLVED, upon recommendation of the Superintendent, to approve Phyllis Altieri as Executive Secretary for the 24-25 school year, effective on or after September 1, 2024, at an annual salary of \$58,240.00, pending fingerprinting, background check, and health examination.

Board of Education Roll Call Vote on Action Item XVI. A through S.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf				X
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Palmer	X			
Mr. Giordano	X			
Totals:	6	0	0	1

Motion Passes

XVIII. BOARD MATTERS/NEW BUSINESS

A. Superintendent Search

- a. Committee of Mrs. Licwinko; Mr. Palmer; Mr. Giordano with an alternate Mrs. Cummins

B. Potential Bond Referendum Resolution

a. Board discussed four options:

- i. Not pursuing a referendum.
- ii. \$2,823,592 bond referendum

1. Would include 5 projects:

- a. Parking lot reconfiguration.
- b. Nurse's office alterations and renovations.
- c. Main Office modifications.
- d. Generator.
- e. Preschool bathrooms.

2. Estimated tax impact on an average assessed home of \$425,508 is a reduction of debt service tax levy of \$396.

- iii. \$12,064,035 bond referendum
 - 1. Would include all of the original projects that were proposed including the HVAC systems.
 - 2. Estimated tax impact on an average assessed home of \$425,508 is a reduction of debt service tax levy of \$36.
- iv. A 2 question bond referendum
 - 1. First question on the ballot would be only for the \$2,823,592 bond referendum.
 - 2. Second question on the ballot would be for the remainder portion of the \$12,064,035 bond referendum only if the first question passes.

XVIX. PUBLIC COMMENTS

- No one from the public made any comments.

XX. OTHER BUSINESS

- Motioned by Mr. Giordano, seconded by Mr. Palmer to approve action item XX A.

A. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF FRANKLIN IN THE COUNTY OF HUNTERDON, NEW JERSEY AUTHORIZING THE SUBMISSION OF A BOND PROPOSAL QUESTION TO THE SCHOOL DISTRICT VOTERS AT THE ANNUAL SCHOOL DISTRICT ELECTION TO BE HELD ON NOVEMBER 5, 2024

BE IT RESOLVED BY The Board of Education of the Township of Franklin in the County of Hunterdon, New Jersey (the "Board") (not less than a majority of the full membership of the Board concurring) as follows:

- 1. The following bond proposal (the "Proposal") shall be submitted to the legal voters of the School District at the annual School District election (the "Election") to be held on Tuesday, November 5, 2024. The form of the Proposal will read substantially as follows except as otherwise may be set forth herein:

BOND PROPOSAL QUESTION

The Board of Education of the Township of Franklin in the County of Hunterdon, New Jersey (the "Board") is authorized to (a) undertake various improvements, alterations, renovations, and upgrades at the Franklin Township School, including but not limited to renovations to restrooms, the main office and the school nurse's suite, the acquisition and installation of an emergency generator, and improvements and repairs to the existing parking lot, including acquisition and installation of fixtures, equipment, and any site work; (b) appropriate \$2,823,592 for such improvements; and (c) issue bonds in an amount not to exceed \$2,823,592.

The eligible costs for the projects approved by the New Jersey Commissioner of Education are \$2,823,592. The projects include \$0 for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this election.

Do you approve this Bond Proposal Question?

2. The Board hereby approves and adopts the Proposal set forth above and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same as described therein (the "Project"). The Board authorizes the Business Administrator/Board Secretary, consistent with any advice received from bond counsel, to revise the Proposal, if necessary, prior to the Election to conform to any applicable legal requirements.

3. The Board hereby acknowledges and confirms that, in accordance with the requirements of N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-17, a supplemental debt statement has been prepared as of the date of this resolution by the chief financial officer of the Township, giving effect to the proposed total authorization of School Bonds of the School District in the maximum amount provided for in the Proposal, and that such Supplemental Debt Statement has been filed in the office of the municipal clerk, in the office of the Business Administrator/Board Secretary prior to the adoption of this resolution, and will be filed in the office of the Director of the Division of Local Government Services, State of New Jersey, Department of Community Affairs prior to the date of the Election.

4. The Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to the County Clerk as required by N.J.S.A. 19:60-2, to request the County Clerk to submit the Proposal to the voters at the Election and to seek the assistance of the county officials and the municipal clerk in conducting the Election.

5. The Board hereby: (i) accepts the determination of Preliminary Eligible Costs as set forth in the letter from the New Jersey Department of Education and not to appeal such determinations made therein; (ii) determines to construct the Project itself; (iii) agrees to locally fund any excess costs, if any; and (iv) delegates the supervision of the Project to the Business Administrator/Board Secretary.

6. H2M Architects and Engineers, the School District's appointed architect for the Project (the "Project Architect"), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Business Administrator/Board Secretary, who has been delegated the responsibility to work with the Project Architect for this purposes on behalf of the Board, in accordance with the requirements of N.J.S.A. 18A:18A-16, and such authorizations and delegations are hereof reconfirmed.

7. The School Administration and such other officers, professionals and agents of the Board as are necessary, including Wilentz, Goldman & Spitzer, P.A., Bond Counsel, and the Project Architect, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposal to the voters of the School District at the Election.

8. This Board hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Business Administrator/Board Secretary through a public offering of private placement or through a conduit borrower on a tax exempt basis. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on its bonds or notes if issued as tax exempt, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on its bonds or notes. The Business Administrator/Board Secretary is hereby authorized to act on behalf of the Board to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Board hereby declares its intent to issue bonds or notes in the amount set forth in the Proposal approved by the voters as set forth in Section 1 and to use the proceeds to pay or to reimburse expenditures for the costs of the Projects authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations 1.150-2 or any successor provisions of federal income tax law,

9. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

Board of Education Roll Call Vote on Action Item XX A.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf				X
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Palmer	X			
Mr. Giordano	X			
Totals:	6	0	0	1

Motion Passes

XXI. NOTEWORTHY DATES

First day for students is September 3, 2024

Next meeting - September 16, 2024

XXII. ADJOURNMENT

- Motioned by Mr. Giordano, seconded by Mr. Palmer to adjourn the meeting at 10:27 PM.

Voice Vote:

Yes	No	Abstain	Absent
6	0	0	1

Motion Passes

Respectfully submitted,

Mark Kramer
Board Secretary