

FRANKLIN TOWNSHIP BOARD OF EDUCATION
226 QUAKERTOWN ROAD, P.O. BOX 368
QUAKERTOWN, NEW JERSEY 08868
908-735-7929



REGULAR MEETING MINUTES
June 17, 2024

For the Regular Meeting of the Franklin Township Board of Education
Monday, June 17, 2024 at 6:30 p.m. in the Franklin School Multipurpose Room

I. **CALL TO ORDER** - Mr. Giordano called the meeting to order at 6:30 PM.

II. **PLEDGE OF ALLEGIANCE** - Mr. Giordano led all assembled in the Flag Salute.

III. **STATEMENT OF ADEQUATE NOTICE:** - Mr. Giordano read the following statements:

In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's meeting in the Hunterdon County Democrat, Express Times and has been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members and posted on the school website on January 4, 2024.

IV. **ROLL CALL** - Mr. Kramer called the roll and declared a quorum was present.

Present: Mrs. Colleen Cummins
Mrs. Shana Frondorf
Mr. James Giordano
Mrs. Caroline Licwinko
Mrs. Allison Luciano
Mr. Craig Metz

Absent: Mr. Brett Palmer

Also Present: Dr. Nicholas Diaz
Mr. Mark Kramer

V. **PRESENTATION**

- Dr. Diaz recognized the 8th grade students.
- Dr. Diaz recognized Principal Lindsay Gooditis for her national award.
- Dr. Diaz recognized School Business Administrator/Board Secretary for his one year in the district.
- Dr. Diaz recognized the Board for their services.

VI. MINUTES

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to approve action item VI.

BE IT RESOLVED, that the minutes of the Board of Education meeting held on the dates indicated below as transcribed be approved and filed:

May 20, 2024 Regular Meeting Minutes

Voice Vote:

Yes	No	Abstain	Absent
6	0	0	1

Motion Passes

VII. CORRESPONDENCE – None

VIII. SCHOOL BUSINESS ADMINISTRATOR REPORT– Mr. Mark Kramer

- There are two seats up on the board for the November election.
- The Financing Facility Committee met on June 12 at 12:30 PM for approximately 1 hour15 minutes.
- The committee reviewed the professional services that were approved at the May 20 board meeting and recommending to have two Architect of Records. Having to Architect of Records will allow the district to send proposals to both Architect of Records for the district to make a determination which proposal to accept. Recommending to have H2M architecture to attend the next committee meeting and then board meeting to explain the cost of the projects to the board.
- Current projections for revenue and expenditures for June 30, 2024 were reviewed with the committee and look positive.
- A place holder is on committee’s agenda regarding the 2025/2026 budget for discussions on how the 2025/2026 budget can be built that keeps the tax levy as low as possible.
- Projects
 - Fire door handle replacements for schedule to be replaced over the summer.
 - Local recreation improvement grant was approved at \$64,000 and not the \$100,000 that was requested. Resubmission of the application excluded the fitness stations. Waiting on final approval.
 - The additional playground fence is waiting for zoning board review and installation will commence following the review.
 - Security camera system upgrade is expected to be completed before school opening.
 - Food service dishwasher expected to be installed prior to opening of school.
- Two out of district tuition contracts were under budget by \$33,000. Administration will keep the committee advised.
- Training of staff on budget management will occur in the first half of the calendar year.
- Reviewed the resolutions under section XII Finance and Facilities XII A through Q.

IX. SUPERINTENDENT REPORT - Dr. Nicholas Diaz

- HIB Self-Assessment 22-23 School Year

Security and Fire Drills – 2023-2024

Type of Drill	Date
Fire Drill	7/20/23
Security Drill - Communication System Test	7/31/23
Fire Drill	8/30/23
Security Drill - Hold in Place	8/31/23
Security Drill - Shelter in Place	9/13/23
Security Drill - Secure	9/15/23
Fire Drill	9/28/23
Fire Drill	10/23/23
Security Drill- Active Shooter	10/30/23
Bus Evacuation Drill	11/7/23
Security Drill - Hold in Place	11/7/23
Fire Drill	11/30/23
Security Drill- Lock Down	12/7/23
Fire Drill	12/21/23
Security Drill - Lock Down	1/23/24
Security Drill - Bomb Threat	2/15/24

Type of Drill	Date
Fire Drill	2/29/24
Fire Drill	3/15/24
Bus Evacuation Drill	3/21/24
Security Drill - Active Shooter	3/28/24
Hold in Place	4/16/24
Security Drill - Bomb Threat	4/25/24
Fire Drill	4/30/24
Fire Drill	5/29/24
Security Drill - Evacuation	5/31/24
Fire Drill	6/5/24
Security Drill - Evacuation	6/7/24

X. PUBLIC COMMENTS - Agenda Items Only

- Elizabeth Basile, 16 Upper Kingstown Road, Pittstown – Regarding the Capital & Maintenance Reserves.
- Yvonne Sheppard, 13 Haddon Rd. Franklin Township – Regarding the special election on the bond; How to communicate to the public regarding the regionalization plan.
- Nicole Reale, Pittstown – Any grants that can support the cost of the bond.

XI. AD HOC (Board Goals, Supt Goals/Personnel)/STRATEGIC PLANNING – Mrs. Luciano*, Mrs. Frondorf, Mr. Palmer

- No update

XII. FINANCE AND FACILITIES- Mr. Giordano*, Mrs. Licwinko, Mr. Metz

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to approve action item XII A through Q.

- A. Acceptance of the May 2024 Financial Reports
- B. Approval of Budget Transfers for May 2024
- C. Approval of May 2024 Bill List
- D. Use of Facilities
- E. Approval of the Fiscal Year 2024 Capital Reserve Transfers
- F. Approval of the Fiscal Year 2024 Maintenance Reserve Transfers

- G. Approval of Vendors for Contracts in 2024 and Anticipated Contracts in 2025 - Report to the Board
- H. Joint Transportation Agreement - Delaware Valley Regional High School BOE
- I. Amend Motion from May 20, 2024 Meeting - School Health Insurance Fund – Medical/Prescription, Dental Rates 2024-2025
- J. Approval of Alternate Use for Room 115
- K. Approval for Dual Use of Educational Space in Room 225
- L. Shared Services Agreement - CST - Union Township Board of Education
- M. Shared Services Agreement - Curriculum Supervisor - Union Township Board of Education
- N. Shared Services Agreement - Transportation Coordinator - Union Township Board of Education
- O. Shared Services Agreement - Executive Assistant - Union Township Board of Education
- P. Approval of Stabilization Grant
- Q. Shared Services Agreement - Physical Therapist - Union Township Board of Education

A. Acceptance of the May 2024 Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Franklin Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Franklin Township Board of Education receive and accept the monthly financial statements, the Board Secretary's, and Treasurer's reports; and

WHEREAS, the Board Secretary's and Treasurer's reports for the month ending May 31, 2024 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Franklin Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Report for the month ending May 31, 2024; and

BE IT FURTHER RESOLVED, that the Board Secretary and Franklin Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

B. Approval of Budget Transfers for May 2024

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #3160 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the report "Budget Transfers" for the time period of May 2024 were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that Franklin Township Board of Education ratifies and approves the transfers in the report "Budget Transfers" for May in fiscal year 2023-2024, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

C. Approval of May 2024 Bill List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills for the month of May 2024 are being presented to the board with the recommendation that they be ratified, approved and paid; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW, THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, ratifies and approves the list of bills for payment in the grand sum of \$852,557.01 for May 2024; and

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting.

D. Use of Facilities

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, approve the following use of facilities requests.

Name of Group	Purpose	Location	Days/Dates	Time
FTS Staff	Preschool and Kindergarten Orientation	Theater and Classrooms	August 28th, 2024	8:15 AM - 11:30 AM

E. Approval of the Fiscal Year 2024 Capital Reserve Transfers

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned Statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated current revenue or unexpected appropriations into reserve accounts during the month of June by resolution; and

WHEREAS, the Franklin Township Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve account at year end; and

WHEREAS, the Franklin Township Board of Education has determined that an amount, not to exceed \$2,000,000.00 may be used for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, authorizes the School Business Administrator to make a transfer into the Capital Reserves in an amount not to exceed \$2,000,000 consistent with all applicable laws and regulations.

F. Approval of the Fiscal Year 2024 Maintenance Reserve Transfers

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned Statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated current revenue or unexpected appropriations into reserve accounts during the month of June by resolution; and

WHEREAS, the Franklin Township Board of Education wishes to deposit anticipated current year surplus into the Maintenance Reserve account at year end; and

WHEREAS, the Franklin Township Board of Education has determined that an amount, not to exceed \$750,000.00 may be used for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, authorizes the School Business Administrator to make a transfer into the Maintenance Reserves in an amount not to exceed \$750,000 consistent with all applicable laws and regulations.

G. Approval of Vendors for Contracts in 2024 and Anticipated Contracts in 2025 - Report to the Board

BE IT RESOLVED, the Franklin Township Board of Education is presented below with a list of vendors that would be required to be approved by the Board of Education subject to the requirements of N.J.S.A. 18A:18A-42.2 et seq, for anticipated contracts to be renewed, awarded, or to expire during the 2024/2025 school year; and

BE IT FURTHER RESOLVED, Pursuant to PL 2015, Chapter 47, the Franklin Township Board of Education intends to renew, award, or permit to expire the following contracts below previously awarded by the Board of Education; and

BE IT FURTHER RESOLVED, these contracts are, have been, and/or will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. Seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, part 2000.

Allied Oil/Griffith--Allied Trucking, LLC	Mechanical Preservation Associates, Inc.
Clean Energy Ventures	Newgrange School of Princeton, Inc.
CPNJ DBA Pillar Care Continuum	Pereira, Karen
Depository Trust Co.	Princeton Child Development Institute
Eden Autism Services Inc.	Rutgers -UBHC
Franklin Township	School Health Insurance Fund
Hunterdon Behavior Therapy, LLC	SHI International Corp.
Hunterdon County ESC	TD Bank
J&B Therapy, LLC	Union Township Board of Education
Maschio's Food Service, Inc.	

H. Joint Transportation Agreement - Delaware Valley Regional High School BOE

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, authorizes the School Business Administrator to approve a Joint Transportation Agreement for the 2024-2025 school year between the Delaware Valley Regional High School Board of Education (Host) and the Franklin Township Board of Education (Joiner) for transportation for School Related Activities at the rate of \$300.00 for the first 3 hours and \$90.00 per hour thereafter (billed in 1/4 hour increments) for additional hours with mileage and tolls billed separately.

(11.000.270.512.050.000)

I. Amend Motion from May 20, 2024 Meeting - School Health Insurance Fund – Medical/Prescription, Dental Rates 2024-2025

Be It Resolved, that the Franklin Township Board of Education approves the districts membership in the School Health Insurance Fund and the monthly premium rates for medical/prescription and dental for the period July 1, 2024 through June 30, 2025 as listed below:

	Aetna Choice POS II & Rx	Educators Health Plan & Rx	Garden State Health Plan & Rx	Delta Dental PPO
Single	\$ 1,204	\$ 1,192	\$ 1,070	\$ 36
Parent/Child	1,781	1,760	1,581	74
2 Adults	2,686	2,654	2,383	60
Family	3,122	3,088	2,773	108

(Account Number 11.XXX.XXX.270.081.000)

To read:

School Health Insurance Fund – Medical/Prescription, Dental Rates 2024-2025

BE IT RESOLVED, that the Franklin Township Board of Education approves the districts membership in the School Health Insurance Fund and the monthly premium rates for medical/prescription and dental for the period July 1, 2024 through June 30, 2025 as listed below:

	Aetna Choice POS II Health	Aetna Choice POS II Rx	Educators Health Plan	Educators Rx	Garden State Health	Garden State Rx	Delta Dental PPO
Single	\$ 1,135	\$ 157	\$ 1,109	\$ 143	\$ 982	\$ 143	\$ 36
Parent/Child	1,679	232	1,637	213	1,451	213	74
2 Adults	2,532	350	2,471	218	2,189	318	60
Family	2,943	407	2,873	372	2,545	372	108

(Account Number 11.XXX.XXX.270.081.000)

J. Approval of Alternate Use for Room 115

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Franklin Township Board of Education elects to use the alternative method of compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside a classroom in lieu of individual toilet rooms in each classroom at the Franklin Township Elementary School and requires supervision of those school children being affected for the 2024-2025 school year.

K. Approval for Dual Use of Educational Space in Room 225

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Franklin Township Board of Education elects for dual use of an educational space for room 225 to be used for two resource rooms with use of the built-in room divider for the 2024-2025 school year.

L. Shared Services Agreement - CST- Union Township School District

BE IT RESOLVED that the Franklin Township Board of Education, upon recommendation of the Superintendent of Schools, approve the School Personnel Contracted Services agreement between the Union Township Board of Education and the Franklin Township Board of Education for the period of July 1, 2024 through June 30, 2025 for the following services and costs:

- FTE 0.50 - Laura Marchese - Supervisor of Special Services - Not to exceed \$100,002 - 12 Months*
- Millie Wingler - LDTC - 10 hours a week – Not to exceed \$18,000 - August 28 through June 30, 2025*
- Frances Spann - Social Worker - 10 hours a week – Not to exceed \$18,000 - August 28 through June 30, 2025*

- FTE 0.50 - Courtney McGee-Mancini - CST Secretary – Not to exceed \$57,291.50 - 12 Months*
- School Psychologist – @ \$45.72 per hour not to exceed \$845.00.*
- IEP Evaluations in June 2025 for Frances Spann at \$63.58 an hour not to exceed 30 hours/\$1,910.00.*
- IEP Evaluations in June 2025 for Millie Wingler at \$58.12 an hour not to exceed 30 hours/\$1,745.00.*
*(11.000.219.320.081.000)

M. Shared Services Agreement - Curriculum Supervisor - Union Township Board of Education

BE IT RESOLVED that the Franklin Township Board of Education, upon recommendation of the Superintendent of Schools, approve the Shared Services agreement between the Union Township Board of Education and the Franklin Township Board of Education for the Curriculum Supervisor, for the period of July 1, 2024 through June 30, 2025 for the following services and costs:

- FTE 0.50 - Laura LoPiccolo- Supervisor of Curriculum - Not to exceed \$73,448.82 - 12 Months*
*(11.000.221.320.081.000)

N. Shared Services Agreement - Transportation Coordinator - Union Township Board of Education

BE IT RESOLVED that the Franklin Township Board of Education, upon recommendation of the Superintendent of Schools, approve the Shared Services agreement between the Union Township Board of Education and the Franklin Township Board of Education for the Transportation Coordinator, for the period of July 1, 2024 through June 30, 2025 for the following services and costs:

- Stipend - Deb Cleary - Transportation Coordinator - \$657.60 monthly not to exceed \$6,576.
(11.000.270.390.081.000)

O. Shared Services Agreement - Executive Assistant - Union Township Board of Education

BE IT RESOLVED that the Franklin Township Board of Education, upon recommendation of the Superintendent of Schools, approve the Shared Services agreement between the Union Township Board of Education and the Franklin Township Board of Education for the Executive Assistant, for the period of July 1, 2024 through June 30, 2025, at a cost not to exceed \$15,107.04.

P. Approval of Stabilization Grant

WHEREAS, P.L.2024, c.13: Stabilized School Budget Aid Grant Program and Increased Tax Levy Cap for Certain Districts, and;

WHEREAS, Under the Stabilized School Budget Aid Grant Program, a school district subject to a State school aid reduction in the 2024-2025 school year is eligible for an aid grant equal to 45% of the amount of the school district's State school aid reduction, and;

WHEREAS, Districts were provided notice of the amounts eligible on or about May 15, 2024, and;

WHEREAS, Districts must appropriate these funds no later than July 5, 2024, and;

BE IT RESOLVED, that the Franklin Township Board of Education appropriates the additional funds received in the amount of \$31,800 in the following budgetary line items:

Budget line	Amount	Description
11.000.270.512	\$31,800	Reinstate busing for athletic and co-curricular events

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education hereby adopts the following final budget for SY 2024-2025:

	General Fund	Special Revenue	Debt Service	TOTAL
2024-2025 Total Expenditures	\$ 9,234,869	\$ 580,061	\$ 644,800	\$10,459,730
Less: Anticipated Revenues	\$ 2,402,994	580,061	0	\$2,983,055
Taxes to be Raised	\$ 6,831,875	- 0 -	\$ 644,800	\$ 7,476,675

Q. Shared Services Agreement - Physical Therapist- Union Township Board of Education

BE IT RESOLVED that the Franklin Township Board of Education, upon recommendation of the Superintendent of Schools, approve the Shared Services agreement between the Union Township Board of Education and the Franklin Township Board of Education for the Physical Therapist, for the period of July 1, 2024 through June 30, 2025 for the following services and costs:

- FTE 0.34 - Physical Therapist - Not to exceed \$30,868.18 - 10 Months*
- Additional Services - 4 hours a week at \$63.58 an hour not to exceed \$11,000.00
- Extended School Year (ESY) hourly rate \$63.58 not to exceed \$5,000.00
*(11.000.216.320.081.000)

Board of Education Roll Call Vote on Action Item XII A through Q.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Palmer				X
Mr. Giordano	X			
Totals:	6	0	0	1

Motion Passes

XIII. CURRICULUM AND EDUCATION - Mrs. Luciano*, Mrs. Frondorf, Mrs. Cummins

- Motioned by Mrs. Licwinko, seconded by Mrs. Cummins to approve action item XIII A through AC.

A. Amend Motion from May 20, 2024 Meeting

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the contracted services of Jessica Mauceri as the 24-25 Drama Club Advisor at a flat rate of \$1,592.

To read,

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the contracted services of Jessica Mauceri as the **23-24** Drama Club Advisor at a flat rate of \$1,592.

(Account 11-190-100-320-050)

B. High Impact Tutoring Grant Acceptance

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Franklin Township Board of Education approves to accept the \$28,000 High-Impact Tutoring Grant from the State of New Jersey for tutoring services provided by Tutorfly for students in grades 3-5.

C. Donation - Chick Fil A

BE IT RESOLVED, upon recommendation of the Superintendent, to accept a donation from Chick-fil-A Flemington for a staff luncheon, valued at approximately \$600.

D. Student Volunteer

BE IT RESOLVED, upon the recommendation of the Superintendent, approve student ID #4526361269 to volunteer up to five days to assist with technology summer projects between June 11, 2024 and August 28, 2024.

E. Contracted Services Agreement - Hunterdon Behavior Therapy LLC

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the contracted services of Hunterdon Behavior Therapy LLC for the 2024 extended school year to provide BCBA services at an hourly rate of \$115 per hour, at an amount not to exceed \$15,000.

(11.000.219.320.084.000)

F. Contracted Services Agreement - Hunterdon Behavior Therapy LLC

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the contracted services of Hunterdon Behavior Therapy LLC for the 2024-2025 school year to provide BCBA services at an hourly rate of \$115 per hour, at an amount not to exceed \$85,000.

(11.000.219.320.084.000)

G. Contracted Services Agreement - Catherine Taylor-Santa

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the contracted services of Hunterdon Behavior Therapy LLC for the 2024-2025 school year and 2024 extended school year to provide BCBA services at an hourly rate of \$115 per hour, at an amount not to exceed \$50,000.

(11.000.219.320.084.000)

H. Contracted Services Agreement - Dearey Therapy Services LLC - ESY

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the contracted services of Dearey Therapy Services LLC from July 1, 2024 through August 1, 2024 at an amount not to exceed \$3,600.

(11.000.216.320.084.000)

I. Contracted Services Agreement - Dearey Therapy Services LLC - Regular School Year

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the contracted services of Dearey Therapy Services LLC from August 28, 2024 through June 30, 2025 at an amount not to exceed \$67,400.

(11.000.216.320.084.000)

J. Student Teacher Placement - Kean University

BE IT RESOLVED, upon recommendation of the Superintendent, to approve Gino Colucci, Student Teacher, to complete his Clinical Experience on or about August 28th, 2024 and ending on or about December 6th, 2024, and Clinical Internship starting on or about January 21st, 2025 and ending on or about May 6th, 2025, pending fingerprinting, background check, and health examination.

K. Tuition Contract - Regular and Extended School Year

BE IT RESOLVED to approve a Special Education Tuition Contract Agreement for the 2024-2025 school year and extended school year between the Franklin Township Board of Education (sending) and the Princeton Child Development Institute (receiving) for Student ID #3033027820 at and not to exceed \$140,700.00.

(11.000.100.566.084.000)

L. Tuition Contract - Extended School Year

BE IT RESOLVED to approve a Special Education Tuition Contract Agreement for the 2024 Extended School Year between the Franklin Township Board of Education (sending) and Pillar Care Continuum - Pillar Elementary School (receiving) for Student ID #1821266702 at \$12,577.55 for tuition and \$7,350.00 for extraordinary services not to exceed \$19,928.

(11.000.100.566.084.000)

M. Tuition Contract - Regular and Extended School Year

BE IT RESOLVED to approve a Special Education Tuition Contract Agreement for the 2024-2025 school year and extended school year between the Franklin Township Board of Education (sending) and Eden Autism (receiving) for Student ID #2278935589 at \$126,514.11 for tuition and \$51,465 for extraordinary services and not to exceed \$177,979.11.

(11.000.100.566.084.000)

N. Tuition Contract - Extended School Year

BE IT RESOLVED to approve a Special Education Tuition Contract Agreement for the 2024-2025 school year between the Warren Hills Regional School Board of Education (sending) and the Franklin Township Board of Education (receiving) for Student ID # 9583918576 at \$4,525 for tuition and \$2,835 for extraordinary services.

O. Tuition Contract - Regular School Year

BE IT RESOLVED to approve a Special Education Tuition Contract Agreement for the 2024 extended school year between the Warren Hills Regional School Board of Education (sending) and the Franklin Township Board of Education (receiving) for Student ID # 9583918576 at \$45, 250 for tuition and \$61,890 for extraordinary services.

P. Tuition Contract - Extended School Year

BE IT RESOLVED to approve a Special Education Tuition Contract Agreement for the 2024 extended school year between the Union Township Board of Education (sending) and the Franklin Township Board of Education (receiving) for Student ID # 5661889509 at \$4,525 for tuition and \$2,835 for extraordinary services.

Q. Tuition Contract- Regular School Year

BE IT RESOLVED to approve a Special Education Tuition Contract Agreement for the 2024-2025 regular school year between the Union Township Board of Education (sending) and the Franklin Township Board of Education (receiving) for Student ID # 5661889509 at \$45,250 for tuition and \$61,890 for extraordinary services.

R. Tuition Contract - Extended School Year

BE IT RESOLVED to approve a Special Education Tuition Contract Agreement for the 2024 extended school year between the Union Township Board of Education (sending) and the Franklin Township Board of Education (receiving) for Student ID # 3629120294 at \$4,525 for tuition and \$2,835 for extraordinary services.

S. Tuition Contract - Regular School Year

BE IT RESOLVED to approve a Special Education Tuition Contract Agreement for the 2024-2025 regular school year between the Union Township Board of Education (sending) and the Franklin Township Board of Education (receiving) for Student ID # 3629120294 at \$45,250 for tuition and \$61,890 for extraordinary services.

T. Tuition Contract - Extended School Year

BE IT RESOLVED to approve a Special Education Tuition Contract Agreement for the 2024 extended school year between the Union Township Board of Education (sending) and the Franklin Township Board of Education (receiving) for Student ID # 5890164884 at \$4,525 for tuition and \$2,835 for extraordinary services.

U. Tuition Contract - Regular School Year

BE IT RESOLVED to approve a Special Education Tuition Contract Agreement for the 2024-2025 regular school year between the Union Township Board of Education (sending) and the Franklin Township Board of Education (receiving) for Student ID # 5890164884 at \$45, 250 for tuition and \$61,890 for extraordinary services.

V. Tuition Contract - Regular School Year

BE IT RESOLVED to approve a Special Education Tuition Contract Agreement for the 2024-2025 regular school year between the Alexandria Township Board of Education (sending) and the Franklin Township Board of Education (receiving) for Student ID # 6107891099 at \$45,250 for tuition and \$61,890 for extraordinary services.

W. Tuition Contract- Regular School Year

BE IT RESOLVED to approve a Special Education Tuition Contract Agreement for the 2024-2025 regular school year between Franklin Township Board of Education (sending) and Newgrange School of Princeton (receiving) for Student ID #9531008800 at \$67,999.04 for tuition and \$58,8800 for extraordinary services not to exceed \$126,879.04.
(11.000.100.566.084.000)

X. Tuition Contract - Regular School Year

BE IT RESOLVED to approve a Special Education Tuition Contract Agreement for the 2024-2024 regular school year between Franklin Township Board of Education (sending) and University Behavioral Healthcare Rutgers (receiving) for Student ID # 3166993251 at and not to exceed \$99,720 for tuition.
(11.000.100.566.084.000)

Y. Contracted Professional Services - J & B Therapy

BE IT RESOLVED to approve a contract for special education services provided by J & B Therapy from July 1, 2024 and through June 30, 2025, at the rates per attached, not to exceed \$210,000.
(11.000.217.320.084.000)

AA. Contracted Professional Services - Platt Psychiatric Associates LLC

BE IT RESOLVED to approve a contract for psychiatric services provided by Platt Psychiatric Associates, LLC from August 28, 2024 through June 30, 2025, at the rates per attached, not to exceed \$5,000.
(11.000.219.320.084.000)

AB. Contracted Professional Services - Accurate Language Services

BE IT RESOLVED to approve a contract for translation services provided by Accurate Language Services from July 1, 2024 through June 30, 2025, at the rates per attached, not to exceed \$2,500.
(11.000.219.320.084.000)

AC. Contracted Professional Services - AAC & Me

BE IT RESOLVED to approve a contract for special education services provided by AAC & Me from July 1, 2024 through June 30, 2025 at the rates per attached, not to exceed \$2,500.
(11-000-217-320-084-000)

Board of Education Roll Call Vote on Action Item XIII. A through AC.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Palmer				X
Mr. Giordano	X			
Totals:	6	0	0	1

Motion Passes

XIV. POLICY - Mrs. Frondorf*, Mrs. Licwinko, Mrs. Cummins

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to approve action item XIV A through B.

Action Items

- Revise - [Policy 1312](#) - Public Complaints and Inquiries
- Revise - [Regulation 5131R](#) Student Code of Conduct 3-8

Voice Vote:

Yes	No	Abstain	Absent
6	0	0	1

Motion Passes

XV. EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Franklin Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Franklin Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session; and

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Franklin Township Board of Education, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include Contract Negotiations, Legal and Personnel Matters, and

WHEREAS, the length of the executive session is expected to be approximately 15 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education will go into Executive Session for the above stated reasons; and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

Motion to approve the above executive session resolution for the Franklin Township Board of Education adjourning to closed session to discuss Contract Negotiations, Legal, and Personnel Matters, wherein the length of time for the executive session is expected to be approximately 15 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko, to approve action item XV at 6:55 PM.

Voice Vote:

Yes	No	Abstain	Absent
6	0	0	1

Motion Passes

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko for the board to reconvene into public session at 7:18 PM.

Voice Vote:

Yes	No	Abstain	Absent
6	0	0	1

Motion Passes

XVI. PERSONNEL - Mrs. Frondorf*, Mrs. Cummins, Mrs. Licwinko

- Motioned by Mrs. Luciano, seconded by Mrs. Licwinko to approve action item XVI A through T excluding Vicki Marcine from H.

A. Appointment - Paraprofessional

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Peter Rosenberg as a Paraprofessional for the 2024 extended school year at the hourly rate of \$27.00 per hour. Not to exceed 100 hours.

B. Unaffiliated Employment Contract Addendums

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the 2024-2025 employment addendums for unaffiliated staff members per attached.

C. Appointment - Preschool Relief Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve Carly Bergstrom-Rosellini as a Preschool Relief Teacher (.4) for the 2024-2025 school year at the annual salary of \$27,890.47, pending fingerprinting, background check, and health examination.

D. Appointment - Technology Support Specialist

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve Justin Schorr as a Technology Support Specialist (.6) for the 2024-2025 school year at the annual salary of \$30,000, not to exceed 29.5 hours per week, pending fingerprinting, background check, and health examination.

E. Travel Reimbursement - In-Home Evaluation

BE IT RESOLVED, upon the recommendation of the Superintendent, to approve Frances Spann for travel reimbursement, as per federal guidelines, to be reimbursed to Union Township Schools for the purpose of conducting an in-home evaluation, not to exceed \$200.

F. Contract Renewals - Amended

BE IT RESOLVED, upon the recommendation of the Superintendent to amend affiliated staff contract renewals for the 2024-2025 school year per attached.

G. Appointment - FT Evening Custodian

BE IT RESOLVED, upon recommendation of the Superintendent, to approve Cilia Perez as a FT Evening Custodian for the 24-25 school year, at an annual salary of \$40,000, pending fingerprinting, background check, and health examination.

H. Preschool and Kindergarten Orientation

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following staff members for preparation and presentation of Preschool and Kindergarten Orientation:

Name	Program	Rate
Vicki Marcine	Kindergarten Orientation	\$30 per hour, not to exceed \$150
Karen Brokaw	Kindergarten Orientation	\$30 per hour, not to exceed \$150
Harmony Stryker	Preschool Orientation	\$30 per hour, not to exceed \$150
Karen Schultz	Preschool Orientation	\$30 per hour, not to exceed \$150

I. Professional Day Requests

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage & Other Costs	Total Cost Not To Exceed
10/16-10/18/24	Dr. Lindsay Gooditis	2024 NJPSA Conference	\$605	\$615	\$1,220
07/16/24	Mark Kramer	NJSBGA Facilities Training	\$0	\$75	\$75
07/16/24	Jim Schwar	NJSBGA Facilities Training	\$0	\$75	\$75

J. Acceptance of Resignation

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, accept, with regret, the resignation of Gretchen Michelet, School Nurse, effective June 30, 2024.

K. Acceptance of Resignation

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, accept, with regret, the resignation of Michelle Hurley, Executive Assistant, effective July 31, 2024.

L. Appointment of Stipend Positions

BE IT RESOLVED that the Board approve the following employees for the stipend positions listed below for the 2024-2025 school year:

Name	Position	Amount
Jon Huber	Spring Track Coach	\$2,235
Jon Huber	Soccer Coach	\$2,235

Jon Huber	Substitute Caller	\$4,500
Emily Kastner	Band Club	\$30 per hour, not to exceed \$540 per semester
Jennifer St. Laurent	Safety Patrol Advisor	\$465
Jennifer St. Laurent	Student Council Advisor	\$2,809
Jennifer St. Laurent	Yearbook Co-Advisor	\$1,335.50
Karen Brokaw	Yearbook Co-Advisor	\$1,335.50
Kristin Andreychak	National Junior Honors Society	\$1,353
Jenna Baranek	Girls' Basketball Coach	\$2,809
Sara Fortunato	Homework Help and Detention	\$30/hr, not to exceed \$2,500

M. Extended School Year - IEP Testing

BE IT RESOLVED to approve the following staff to provide IEP testing from June 10th through July 30th, at rates and hours per attached:

Melody Groben	Elizabeth Getty
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N. Extended School Year - IEP Meetings

BE IT RESOLVED to approve the following staff to attend IEP meetings from June 10th through July 30th, at rates and hours per attached:

Melody Groben	Elizabeth Getty
Harmony Stryker	Katherine Matassa

O. Extended School Year Staff

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, approve Jamie Kwasnick as a Paraprofessional for the 2024 Extended School Year from July 1, 2024 to August 1, 2024, at a rate of \$27.68 per hour, not to exceed 95 hours.

P. Substitute - Intervention and ESY

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, approve the following individuals as 2024 Intervention and ESY substitutes at a prorated daily substitute teacher rate:

Lauren Suskavcevic	Lauren Fratesi
Gail Ferdinando	

Q. Principal 23-24 Merit Goals

BE IT RESOLVED that the Franklin Township Board of Education, upon recommendation of the Superintendent, approve payment in the amount of \$11,815.14 for the Principal's 23-24 merit goals based upon the evidence provided in the documentation submitted to the Superintendent and the Board.

R. Employment Contract Termination

BE IT RESOLVED that the Board, upon the recommendation of the Superintendent, terminate employment of employee ID #10236 effective June 30th, 2024.

S. Acceptance of Resignation

BE IT RESOLVED that the Board, upon recommendation of the Superintendent, accept, with regret, the resignation of Vicki Marcine, Teacher, effective June 30, 2024.

T. Appointment - PT Executive Assistant

BE IT RESOLVED, upon recommendation of the Superintendent, to approve Helen Marino as a PT Executive Assistant, not to exceed 20 hours per week, for the 24-25 school year, at a salary of \$13,000, for the period of July 1, 2024 - December 31, 2024, pending fingerprinting, background check, and health examination.

Board of Education Roll Call Vote on Action Item XVI A through T.

Roll Call Vote:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mrs. Licwinko	X			
Mrs. Luciano	X			
Mr. Metz	X			
Mr. Palmer				X
Mr. Giordano	X			
Totals:	6	0	0	1

Motion Passes

XVIII. BOARD MATTERS/NEW BUSINESS

- Elizabeth Basile, 16 Upper Kingstown Road, Pittstown – Regarding liaison to the township; Cancellation of the July 15 board meeting and the bond referendum; Department of Education Long Range Facility Plan approval letter.
- Yvonne Sheppard, 13 Haddon Rd. Franklin Township – Not able to hear; Zoom linking the meetings; no discussions on resolutions.

XVIX. PUBLIC COMMENTS

- No one from the public made any comments.

XX. OTHER BUSINESS

- Motioned by Mrs. Luciano, seconded by Mr. Metz to approve action item XX A.

A. Cancellation of the July 15, 2024 Board Meeting

BE IT RESOLVED, that the Franklin Township Board of Education cancels the July 15, 2024 regularly scheduled board meeting.

Voice Vote:

Yes	No	Abstain	Absent
6	0	0	1

Motion Passes

XXI. NOTEWORTHY DATES

Next meeting - August 19, 2024

XXII. ADJOURNMENT

- Motioned by Mrs. Cummins, seconded by Mrs. Luciano to adjourn the meeting at 7:27 PM.

Voice Vote:

Yes	No	Abstain	Absent
6	0	0	1

Motion Passes

Respectfully submitted,

Mark Kramer
Board Secretary