

FRANKLIN TOWNSHIP BOARD OF EDUCATION
226 QUAKERTOWN ROAD, P.O. BOX 368
QUAKERTOWN, NEW JERSEY 08868
908-735-7929



RESCHEDULED REGULAR MEETING MINUTES
June 24, 2025

For the Rescheduled Regular Meeting of the Franklin Township Board of Education Tuesday, June 24, 2025 at 6:30 p.m. in the Franklin Township Elementary School Multipurpose Room

- I. **CALL TO ORDER** – Mrs. Licwinko called the meeting to order at 6:30 PM.
- II. **PLEDGE OF ALLEGIANCE** – Mrs. Licwinko led all assembled in the Flag Salute.
- III. **STATEMENT OF ADEQUATE NOTICE:** Mrs. Licwinko read the following statements:
In accordance with requirements of the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., adequate notice has been given of tonight's rescheduled meeting to the Star Ledger and Express Times, has been posted on the bulletin board by the main office of the Franklin Township School, sent to the Township Clerk and to all Board of Education members, and posted on the school website on May 7, 2025.
- IV. **ROLL CALL**- Mr. Kramer called the roll and declared a quorum was present.

Present:	Mrs. Colleen Cummins	Absent:	Mr. James Giordano
	Mrs. Shana Frondorf		Mr. Craig Metz
	Mrs. Caroline Licwinko		
	Mrs. Allison Luciano, Excused at 8:05 PM	Also Present:	Mrs. Jennifer Aquino
	Mr. Matt Naughton		Mr. Mark Kramer
			Mr. Marc Zitomer

V. **EXECUTIVE SESSION**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Franklin Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Franklin Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session; and

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Franklin Township Board of Education, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include legal and personnel matters; and

WHEREAS, the length of the executive session is expected to be approximately 45 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education will go into Executive Session for the above-stated reasons; and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

Motion to approve the above executive session resolution for the Franklin Township Board of Education adjourning to closed session to discuss legal and personnel matters; wherein the length of time for the executive session is expected to be approximately 45 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

- Motioned by Mrs. Luciano, seconded by Mr. Naughton, to approve action item V at 6:31 PM.

**Voice Vote on
Action Item V:**

Yes	No	Abstain	Absent
5	0	0	2

Motion Passes

- Motioned by Mrs. Luciano, seconded by Mr. Naughton for the board to reconvene into public session at 7:32 PM.

**Voice Vote on
Reconvening:**

Yes	No	Abstain	Absent
5	0	0	2

Motion Passes

VI. BOARD ACTION

- Motioned by Mrs. Luciano, seconded by Mrs. Frondorf to approve action item VI A.

A. Approval of Minutes

BE IT RESOLVED, that the minutes of the Board of Education meeting held on the dates indicated below as transcribed be approved and filed:

May 5, 2025 Regular Meeting Minutes
May 5, 2025 Executive Meeting Minutes
June 9, 2025 Special Board Meeting
June 9, 2025 Special Board Meeting

**Voice Vote on
Action Item VI. A.**

Yes	No	Abstain	Absent
5	0	0	2

Motion Passes

VII. CORRESPONDENCE

- None

VIII. SCHOOL BUSINESS ADMINISTRATOR REPORT– Mr. Mark Kramer

- Review of finance and facilities resolutions
- Revenue and expenditure projections for June 30, 2025

IX. SUPERINTENDENT REPORT - Mrs. Jennifer Aquino

- Shout-outs to a job well done: Mrs. Kastner for her spring concerts, Mr. Smith for his art show, Ms. Alexander for her STEAM Night, Mr. Timko for his field day, and our PTA for the Fun Fair, Mrs. Schultz and Ms. Stryker for planning our preschool graduations, Mr. Lembo and Mrs. Paquette for a wonderful send-off for our 8th graders planning and executing our graduation ceremony
- Celebrated and showcased our Rural Awareness essay winners and those winners were invited to the Flemington Bookstore to read their essays.
- Gardening Club beautified courtyard area. Thank you to Mrs. Bickhardt and her team

- FTS Teacher Book Club read final book this school year but have decided to continue to read and meet over the summer.
- Jordan Ramos article in the NJEA Review Magazine highlighting the Masked Reader Assembly

Type of Drill	Date
Fire Drill	July 15, 2024
Security Drill - Reverse Evacuation	July 24, 2024
Fire Drill	August 1, 2024
Security Drill - Shelter in Place	August 1, 2024
Fire Drill	September 12, 2024
Evacuation Drill	September 17, 2024
Bus Drill/Evacuation	October 28, 2024
Fire Drill	October 29, 2024
Security Drill - Shelter in Place	October 31, 2024
Security Drill - Hold	November 22, 2024
Fire Drill	November 27, 2024
Lock-down Drill	December, 12, 2024
Fire Drill	December 13, 2024
Lock-down Drill	January 28, 2025
Fire Drill	January 30, 2025
Secure Lock-Out	February 18, 2025
Fire Drill	February 26, 2025
Security Drill	March 18, 2025
Fire Drill	March 26, 2025
Fire Drill	April 15, 2025
Security Drill	April 28, 2025
Security Drill	May 15, 2025
Fire Drill	May 29, 2025
Security Drill - Shelter in Place	June 5, 2025
Fire Drill	June 6, 2025

X. PRESIDENT’S REPORT - Caroline Licwinko

- Moment of silence for parent who passed away
- Thanked staff for assisting in the above matter
- Recognized the PTA for the many things they do for the district
- PTA donation of a sport shed
- Recognized the PTA officers

XI. PUBLIC COMMENTS – Agenda Items Only

- Elizabeth Basile, 16 Upper Kingstown Road, Pittstown - sports shed; small rural grant; PIC Specialist; Executive Assistant to the Superintendent/Human Resources; School Business Administrator’s contract; Strauss Esmay

XII. FINANCE AND FACILITIES – Mrs. Licwinko*, Mr. Metz, Mr. Naughton

Mrs. Licwinko made comments on the following items:

- Overview on the status of the capital projects
 - Local recreational grant
 - Direct install from JCP&L
 - Shared services and Ed-Data coop
 - Provided information on The Difference Card (TDC)
 - Corporate sponsorship
- Motioned by Mrs. Luciano, seconded by Mr. Naughton to approve action item XII. A. through X.

- A. Acceptance of the April and May 2025 Financial Reports
- B. Approval of Budget Transfers May 2025
- C. Approval of May 2025 Bills List
- D. Approval of Use of Facilities
- E. Shared Service Agreement - Transportation Administration Services - Delaware Valley Regional High School
- F. Approval of the Fiscal Year 2025 Maintenance Reserve Transfers
- G. Approval of the Fiscal Year 2025 Capital Reserve Transfers
- H. Approval of Vendors for Contracts in 2025 and Anticipated Contracts in 2026 - Report to the Board
- I. Professional Services - Auditor
- J. Professional Services - Attorney
- K. Professional Services - Negotiator
- L. Professional Services - Architect of Record
- M. Professional Services - School Physician
- N. Broker of Record - Health Insurance
- O. Broker of Record - Property and Liability Insurance
- P. Cooperative Purchasing Participation - Educational Data Services, Inc.
- Q. Joint Transportation Agreement - Delaware Valley Regional High School BOE
- R. Professional Services - Special Counsel
- S. Shared Services Agreement - Transportation Coordinator - Union Township Board of Education
- T. Shared Services Agreement - Physical Therapist- Union Township Board of Education
- U. Approval of Alternate Use for Room 148 and 151
- V. Appointment of School Health Insurance Fund Commissioner and Alternate
- W. A Resolution Authorizing the Board Secretary of the Franklin Township Board of Education, Quakertown, New Jersey to Invest Funds in the New Jersey Asset & Rebate Management Program.
- X. Acceptance of Donation of a Sports Storage Shed

A. Acceptance of the April and May 2025 Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Franklin Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Franklin Township Board of Education receive and accept the monthly financial statements, the Board Secretary's, and Treasurer's reports; and

WHEREAS, the Board Secretary's and Treasurer's reports for the month ending April 30, 2025 and May 31, 2025 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Franklin Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending April 30, 2025 and May 31, 2025; and

BE IT FURTHER RESOLVED, that the Board Secretary and Franklin Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

B. Approval of Budget Transfers for May 2025

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #3160 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the report "Budget Transfers" for the time period of May 2025 were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that Franklin Township Board of Education ratifies and approves the transfers in the report "Budget Transfers" for May 2025, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

C. Approval of May 2025 Bill List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills for the month and year of May 2025 are being presented to the board with the recommendation that they be ratified, approved and paid; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW, THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent, ratifies and approves the list of bills for payment in the grand sum of \$936,841.48 for May 2025; and

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Franklin Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting.

D. Use of Facilities

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approve the following use of facilities requests. - None at this time.

E. Shared Service Agreement - Transportation Administration Services - Delaware Valley Regional High School

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approve a Shared Services Agreement for the 2025-2026 school year between the Delaware Valley Regional High School District Board of Education and the Franklin Township Board of Education for the following services:

- Transportation Administration Services such as student transportation routing services; scheduling services; and submission of the annual District Report of Transported Resident Students (DRTRS) for an annual fee of \$3,164.00.
- Vehicle maintenance and inspection services on a time and materials basis at a rate of \$91.00 per hour with materials reimbursed at cost.
- Fuel on an as needed basis at the most current bulk purchase price plus a \$0.07 per gallon fuel charge.
(Account Number 11.000.270.390.081.000)

F. Approval of the Fiscal Year 2025 Maintenance Reserve Transfers

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned Statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated current revenue or unexpected appropriations into reserve accounts during the month of June by resolution; and

WHEREAS, the Franklin Township Board of Education wishes to deposit anticipated current year surplus into the Maintenance Reserve account at year end; and

WHEREAS, the Franklin Township Board of Education has determined that an amount, not to exceed \$750,000.00 may be used for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the School Business Administrator to make a transfer into the Maintenance Reserves in an amount not to exceed \$750,000 consistent with all applicable laws and regulations.

G. Approval of the Fiscal Year 2025 Capital Reserve Transfers

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned Statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated current revenue or unexpected appropriations into reserve accounts during the month of June by resolution; and

WHEREAS, the Franklin Township Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve account at year end; and

WHEREAS, the Franklin Township Board of Education has determined that an amount, not to exceed \$2,000,000.00 may be used for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the School Business Administrator to make a transfer into the Capital Reserves in an amount not to exceed \$2,000,000 consistent with all applicable laws and regulations.

H. Approval of Vendors for Contracts in 2025 and Anticipated Contracts in 2026 - Report to the Board

WHEREAS, the Franklin Township Board of Education is presented below with a list of vendors that would be required to be approved by the Board of Education subject to the requirements of N.J.S.A. 18A:18A-42.2 et seq, for anticipated contracts to be renewed, awarded, or to expire during the 2025/2026 school year; and

WHEREAS, Pursuant to PL 2015, Chapter 47, the Franklin Township Board of Education intends to renew, award, or permit to expire the following contracts below previously awarded by the Board of Education; and

NOW THEREFORE BE IT RESOLVED, these contracts are, have been, and/or will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. Seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, part 2000.

Advantage Security Inc.	Eden Autism Services Inc.	Newgrange School of Princeton, Inc.
Allied Oil/Griffith--Allied Trucking, LLC	Franklin Township	Rutgers -UBHC
Behavioral Consultants, LLC	H2M Architects & Engineers, Inc.	Schenck, Price, Smith & King LLP
Clean Energy Ventures	Hunterdon Behavior Therapy, LLC	School Alliance Insurance Fund
Dearey Therapy Services LLC	Hunterdon County ESC	School Health Insurance Fund
Depository Trust Co.	J&B Therapy, LLC	SHI International Corp.
Downes Forest Products LLC	Maschio's Food Services, Inc.	Union Township Board of Education

I. Professional Services - Auditor

BE IT RESOLVED, that the Franklin Township Board of Education approve an agreement between Franklin Township School District and BKC, CPAs, PC to provide accounting services for the period of July 1, 2025 through June 30, 2026 and auditing services for the fiscal year end of June 30, 2026 for a fee not to exceed \$22,365.00.

(Account Number 11.000.230.332.081.000)

J. Professional Services - Attorney

BE IT RESOLVED, that the Franklin Township Board of Education approve an agreement between Franklin Township School District and Schenck, Price, Smith & King, LLP as the districts legal counsel for the 2025/2026 school year at the following rates plus any direct expenses:

Partners/Counsel	\$190/hr.	Senior Associates	\$185/hr.
Junior Associates	\$180/hr.	Clerks	\$135/hr.
Paralegals	\$125/hr.		

(Account Number 11.000.230.331.081.000)

K. Professional Services - Negotiator

BE IT RESOLVED, that the Franklin Township Board of Education approve an agreement between Franklin Township School District and Schenck, Price Smith & King, LLP as the districts negotiator for the 2025/2026 school year at the following rates plus any direct expenses:

Partners/Counsel	\$190/hr.	Senior Associates	\$185/hr.
Junior Associates	\$180/hr.	Clerks	\$135/hr.
Paralegals	\$125/hr.		

(Account Number 11.000.230.339.081.000)

L. Professional Services - Architect of Record

BE IT RESOLVED, that the Franklin Township Board of Education approve an agreement between Franklin Township School District and H2M Architects & Engineers as well as DRG Architects as the district's Architect of Record for the 2025/2026 school year.

M. Professional Services - School Physician

BE IT RESOLVED, that the Franklin Township Board of Education approve an agreement between Franklin Township School District and Dr. Ronald M. Frank, MD of Green Brook Family Medicine for the fiscal year of July 1, 2025 through June 30, 2026 for a fee of \$1,750.00; and

BE IT FURTHER RESOLVED, that the following services are based on additional costs:

- Hepatitis B vaccines - \$65.00 per vaccine dose administered.
- Student drug testing and evaluation based on current lab fees.
- Part-time/substitute employee pre-employment Mantoux testing to be paid by the employee - \$30.00.

(Account Number 11.000.213.300.081.000)

N. Broker of Record - Health Insurance

BE IT RESOLVED, that the Franklin Township Board of Education appoint Brown & Brown Advisors as the district Health Insurance Broker of Record for the policy period of July 1, 2025 through June 30, 2026.

O. Broker of Record - Property and Liability Insurance

BE IT RESOLVED, that the Franklin Township Board of Education appoint CBIZ Insurance Services as the district's Property and Liability Insurance Broker of Record for the policy period of July 1, 2025 through June 30, 2026.

P. Cooperative Purchasing Participation - Educational Data Services, Inc.

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approve participation in the New Jersey Cooperative Bid Maintenance Program with Educational Data Services, Inc. for the period of July 1, 2025 through June 30, 2026.

Q. Joint Transportation Agreement - Delaware Valley Regional High School BOE

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the School Business Administrator to approve a Joint Transportation Agreement for the 2025-2026 school year between the Delaware Valley Regional High School Board of Education (Host) and the Franklin Township Board of Education (Joiner) for transportation for School Related Activities at the rate of \$300.00 for the first 3 hours and \$90.00 per hour thereafter (billed in 1/4 hour increments) for additional hours with mileage and tolls billed separately.

(11.000.270.512.050.000)

R. Professional Services - Special Counsel

BE IT RESOLVED, that the Franklin Township Board of Education approve an agreement between Franklin Township School District and Busch Law Group, LLP as the district's special legal counsel for the 2025/2026 school year at the following rates plus any direct expenses:

Attorneys	\$180/hr.	Paralegals	\$90/hr.
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(Account Number 11.000.230.331.081.000)

S. Shared Services Agreement - Transportation Coordinator - Union Township Board of Education

BE IT RESOLVED that the Franklin Township Board of Education, upon recommendation of the Superintendent of Schools, approve the Shared Services agreement between the Union Township Board of Education and the Franklin Township Board of Education for the Transportation Coordinator, for the period of July 1, 2025 through June 30, 2026 for the following services and costs:

- Stipend - Deb Cleary - Transportation Coordinator - \$673.20 monthly not to exceed \$6,732.
(11.000.270.390.081.000)

T. Shared Services Agreement - Physical Therapist- Union Township Board of Education

BE IT RESOLVED that the Franklin Township Board of Education, upon recommendation of the Superintendent of Schools, approve the Shared Services agreement between the Union Township Board of Education and the Franklin Township Board of Education for the Physical Therapist, for the period of July 1, 2025 through June 30, 2026 for the following services and costs:

- FTE 0.20 - Physical Therapist - Not to exceed \$32,522.17 - 10 Months (\$3,252.22/Month)
- Additional Services - 4 hours a week at \$64.49 an hour not to exceed \$12,000.00
- Extended School Year (ESY) hourly rate \$64.49 not to exceed \$6,000.00
(11.000.216.320.081.000)

U. Approval of Alternate Use for Room 148 and 151

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Franklin Township Board of Education elects to use the alternative method of compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside a classroom in lieu of individual toilet rooms in each classroom at the Franklin Township Elementary School and requires supervision of those school children being affected for the 2025-2026 school year.

V. Appointment of School Health Insurance Fund Commissioner and Alternate

BE IT RESOLVED, that the Franklin Township Board of Education, that Mark Kramer, School Business Administrator and is hereby appointed as Fund Commissioner the School Health Insurance Fund, effective January 1, 2025, to represent the Franklin Township School District; and

BE IT FURTHER RESOLVED, that Jennifer Aquino, Superintendent of Schools be and is appointed as Alternate Fund Commissioner to the School Health Insurance Fund effective January 1, 2025.

W. A Resolution Authorizing the Board Secretary of the Franklin Township Board of Education, Quakertown, New Jersey to Invest Funds in the New Jersey Asset & Rebate Management Program.

BE IT RESOLVED by the Board of Education of the Franklin Township (Hunterdon County) as follows:

1. The Franklin Township Board of Education of Hunterdon County hereby finds and determines that
 - (a) the Board Secretary has received and reviewed
 - (i) the Information Statement dated as of January 3, 2005 describing the New Jersey Asset & Rebate Management Program ("NJ/ARM") and
 - (ii) the Amended and Restated Interlocal Services Investment Agreement governing the NJ/ARM Program ("Program Agreement") and
 - (b) the Board Secretary has been afforded the opportunity to discuss NJ/ARM with the Investment Administrator and Special Counsel to NJ/ARM and the Franklin Township Board of Education of Hunterdon County has determined that it is in the best interests of the Franklin Township School District to authorize the Franklin Township School District to participate in NJ/ARM.
2. The Program Agreement is hereby approved and the Board Secretary is authorized to execute the Program Agreement on behalf of the Franklin Township School District.
3. U.S. Bank, N.A., as Custodian for the NJ/ARM Program, is hereby approved to act as a depository of Public Funds for the Franklin Township School District.
4. The Franklin Township Board of Education of Hunterdon County acknowledges that its decision to authorize the participation in NJ/ARM is based solely on the information set forth in the Information Statement and in the

Program Agreement.

5. This resolution shall take effect immediately upon its adoption.

X. Acceptance of Donation of a Sports Storage Shed

BE IT RESOLVED upon the recommendation of the Superintendent, the Franklin Board of Education accepts the donation of a new sports storage shed with an approximate value of \$18,000 from the Franklin Township Parent Teacher Association.

Roll Call Vote on Action Item XII. A through X:

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mr. Giordano				X
Mrs. Luciano	X			
Mr. Metz				X
Mr. Matt Naughton	X			
Mrs. Licwinko	X			
Totals:	5	0	0	2

Motion Passes

XIII. CURRICULUM AND EDUCATION– Mr. Giordano*, Mrs. Cummins, Mrs. Luciano

- Motioned by Mrs. Luciano, seconded by Mrs. Cummins to approve action items XIII. A through E.
- A. Approval of Educational Services
 - B. Approve Professional Day Requests
 - C. Approval and Acceptance of the Small Rural School Achievement Grant
 - D. Approval of Submission and Acceptance of the Funding for Optimal Comprehensive Universal Screeners Grant
 - E. Approval of Three Year Comprehensive Equity Plan

A. Approval of Educational Services

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, the **Franklin** Township Board of Education approves the following Special Services Contracts for the 2025-2026 school per below

VENDOR	SERVICE	RATE	ACCOUNT NUMBER
Accurate Language Services, LLC.	Translation & Interpreter Language Services for all languages and sign language July 1, 2025- June 30, 2026	\$90.00 - \$160.00 per hour depending on language to be translated	11-000-219-320-084-000
Pillar Care Continuum - Pillar Elementary School	Extended School Year Program with Extraordinary Services for Student	Tuition - \$440.21 per day Not to exceed \$13,206.30	11-000-100-566-084-000

		Extraordinary Service - \$260.00 per day Not to exceed \$7,800.00	
Joshua Shifrin, P.H.D.	Neuropsychological Evaluations July 1, 2025-June 30, 2026	\$300 per hour \$4,500 per evaluation	11-000-219-320-084-000
AAC & Me, LLC	Augmentative and Alternative Communication/Assistive Technology Services for the 2025- 2026 School Year	AAC Evaluation \$1,200.00 Assistive Technology Evaluation \$1200.00 AAC Consult/Training \$150 per hour on-site, \$100 per hour virtual Half-day Workshop \$800 Full-day Workshop \$1,500	11-000-219-320-084-000
J and B Therapy, LLC	Occupational Therapy Speech Therapy Physical Therapy Educational Support Services(LDTC) Psychologist Services Evaluations Bilingual Evaluations Behavioral Support Services Behavior Plans/Assessments Reading Specialist Home Instruction Social Work Services ABA Paraprofessional Services Paraprofessional Services Teacher of the Deaf Services ESY Services Administrative Fee For the 2025-2026 School Year	\$96.50 per hour \$96.50 per hour \$98.50 per hour \$99.50 per hour \$99.50 per hour \$439.00 per evaluation \$535.00 per evaluation \$98.50 per hour \$98.50 per hour \$90.50 per hour \$74.00 per hour \$90.50 per hour \$43.00 per hour \$43.00 per hour \$151.00 per hour \$495.00 per day 2%	11-000-216-320-084-000
Garden State AAC Specialists	Augmentative and Alternative Communication System Evaluation July 1, 2025 - June 30, 2026	AAC Evaluations \$1,450.00 AAC Training Fee \$225 per hour AAC Coaching \$145 per hour Travel Fee \$50 per session Speech Therapy - \$125 per session Cancellation Fee - \$80.00 Student Service - \$200 per hour Parent Consultation \$35 per 15 minutes	11-000-219-320-084-000

Northeast Speech & Language Services, LLC	Speech Therapy Services for the 2025-2026 School Year	\$120.00 per hour	11-000-216-320-084-000
Lewis Milrod, M.D.	Pediatric Neurology/Neurodevelopmental Consultations for the 2025-2026 School Year	\$800 per session	11-000-219-320-084-000
The State University of Rutgers	Student Tuition for the 2025-2026 School Year	\$103,968	11-000-100-566-084-000
Alexandria Township	Student Tuition and services for the 2025-2026 School Year	Tuition #32,047 Services \$64,790	11-000-100-562-084-000
Justin Schorr	Technology Consulting Services June 9, 2025 - June 30, 2025 July 1, 2025 - August 31, 2025	\$30.00 per hour for district technology support services	11-000-222-3 00-050-000
Jay D. Kuris, M.D.	Child Study Team Psychiatric Evaluation Urgent Safety Reports 2025-2026 School Year	\$2,000.00 per evaluation \$950.00 per report	11-000-219-320-084-000
Platt Psychiatric Associates, LLC	Standard Student Psychiatric Evaluation Complex Student Psychiatric Evaluation Contested Student Psychiatric Evaluation Employee Psychiatric Evaluation	\$1,200.00-\$1,400.00 per eval \$1,800.00-\$2,000.00 per eval \$5,000.00-\$5,200.00 per eval \$450.00 per hour	11-000-219-320-084-000
Maryanne Huzar	Physical Therapy Services for 2025 Extended School Year Program July 1, 2025-July 31, 2025	\$150.00 per hour	11-000-216-320-084-000
Words Well Spoken, LLC	Speech Therapy Services for 2024-2025 and Extended School Year July 2025	\$120.00 per hour for services Evaluations \$550.00	11-000-216-320-084-000

B. Approve Professional Day Requests

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approve the following professional day requests:

Date	Employee	Name of Professional Development Program	Registration Cost	Mileage & Other Costs	Total Cost Not To Exceed
10/20/2025-10/23/2025	Mark Kramer Superintendent	New Jersey School Boards Association 2025 Workshop (11.000.230.585.081.000) (11.000.251.592.081.000) (11.000.230.590.080.000)	\$2,300 as a group or \$550 per person	\$900 each	\$1,450 each
10/23/2025	Caroline Licwinko	NJSBA Fall School Law Forum 2025 (11.000.230.585.081.000)	\$350	\$150.00	\$500.00

C. Approval and Acceptance of the Small Rural School Achievement Grant

Be it Resolved, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, the Franklin Township Board of Education approves and accepts the Small Rural School Achievement grant in the amount of \$34,832 for the 2025-2026 school year.

D. Approval and Acceptance of the Funding for Optimal Comprehensive Universal Screeners Grant

Be it Resolved, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, The Franklin Township Board of Education approves the submission and accepts the grant titled Funding for Optimal Comprehensive Universal Screeners in the amount of \$1,147.00

E. Approval to Submit and approve the Three Year Comprehensive Equity Plan

Be It Resolved, the Franklin Board of Education approves the submission of and the district's Three Year Comprehensive Equity Plan which covers a period of three school years 2025-26, 2026-27 and 2027-28 and the 2025-2026 Statement of Assurance.

Roll Call Vote on Action Item XIII. A through E.

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mr. Giordano	X			X
Mrs. Luciano	X			
Mr. Metz				X
Mr. Matt Naughton	X			
Mrs. Licwinko	X			
Totals:	5	0	0	2

Motion Passes

XIV. POLICY AND PERSONNEL - Mrs. Cummins*, Mrs. Frondorf, Mr. Naughton

- Motioned by Mrs. Luciano, seconded by Mr. Naughton to approve action items XIV. A through Y.

- A. Approve Staff Transfers for the 2025-2026 School Year
- B. Approval of Certificated Staff Salary Increases for the 2025-2026 School Year
- C. Approval of Affiliated Non-Certificated Staff Salary Increases 2025-2026 School Year
- D. Approval of Salary Increase for Administrative Staff for the 2025-2026 School Year
- E. Approval of Salary Increases Non-Affiliated Staff for the 2025-2026 School Year
- F. Approval of Revised Additional Sick Days
- G. Approval of Extended School Year Staff Revised Pay Rates
- H. Approve Revised Salary Approve Math Teacher 2025-2026
- I. Approval of Community & Parent Involvement Specialist
- J. Approval of Summer Custodian
- K. Approval of Executive Assistant to the Superintendent for Human Resources, Finance and School Operations
- L. Approval of Interim School Business Administrator/Board Secretary Contract
- M. 2025-2026 Maintenance & Custodial Staff Calendar
- N. Approval of Speech Therapist
- O. Approval of Job Descriptions
- P. Approval of Preschool Paraprofessional
- Q. Rescission of Employment for Extended School Year and 2025-2026 Paraprofessional
- R. Appointment of Athletic Coaches and Co-Curricular Positions for the 2025-2026 School Year
- S. Approval of Strauss Esmay Policy Services
- T. Acceptance of Speech Therapist Resignation
- U. Approval for Superintendent to Hire Employees
- V. Approval of Preschool Teacher
- W. Approval of Preschool Relief Teacher
- X. Approval of Extra Compensation for Video Recording of Board Meetings
- Y. Approval of Appointment and contract for Acting Superintendent/Principal

A. Approve Staff Transfers for the 2025-2026 School Year

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approves the following staff transfers for the 2025-2026 school year.

EMPLOYEE	FROM	TO
Jessica Huber	Preschool Teacher 20-218-100-101-000-000	Grade 2 Elementary Teacher 11-120-100-101-000-000

B. Approval of Certificated Staff Salary Increases for the 2025-2026 School Year

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approves the renewal of certificated staff list for the 2025-2026 school year.

C. Approval of Salary Increases for Affiliated Non-Certificated Staff 2025-2026 School Year

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approves the renewal of non-certificated staff list for the 2025-2026 school year.

D. Approval of Salary Increase for Administrative Staff for the 2025-2026 school year

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approve the renewal of certificated administrative staff list for the 2025-2026 school year.

E. Approval of Salary Increases for Non-Affiliated Staff for the 2025-2026 school year

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approve the renewal of Non-Affiliated staff list for the 2025-2026 school year.

F. Revised Additional Sick Days

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approves five (5) additional sick days for Employee #2310. Due to extensive illness, the employee has used all of her accumulated sick time and is requesting five (5) additional paid sick days. These days will be paid minus the cost of the daily substitute rate of \$165.00 per day.

G. Approval of Extended School Year Staff Revised Pay Rates

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approves revised Extended School Year 2025 as per the list below:

Employee	Position	Rate
Lillian Bickhardt	Multiple Disabled Program Teacher	\$49.90 per hour
Harmony Stryker	Pre/K/1st Grade Teacher	\$45.70 per hour
Courtney Panerali	5th Grade Teacher	\$46.41 per hour
Ann Teitelbaum	School Nurse	\$57.00 per hour
Jamie Kwasnick	Multiple Disabled Program Paraprofessional	\$28.00 per hour
Melissa Nealon	Multiple Disabled Program Paraprofessional	\$28.00 per hour
Niquole Allen	Multiple Disabled Program Paraprofessional	\$28.00 per hour
Sara Schisler	Multiple Disabled Program Paraprofessional	\$28.00 per hour
Cosette Cather-Knightly	Multiple Disabled Program Paraprofessional	\$28.00 per hour
Chelsea Hill	Pre K/K/ 1st Grade Paraprofessional	\$28.00 per hour
Karen Schultz	Pre K/K/ 1st Grade Paraprofessional	\$28.00 per hour
Dawn Gural	2nd/3rd and 4th Grade Paraprofessional	\$28.00 per hour
Preetika Gupta	Floater Paraprofessional	\$28.00 per hour
Shannon Mahoney	Floater Paraprofessional Floater Teacher	\$28.00 per hour \$41.70 per hour
Gail Ferdinando	Floater Paraprofessional	\$28.00 per hour
Pete Rosenberg	Floater Paraprofessional	\$28.00 per hour

H. Approve Revised Salary Approve Math Teacher 2025-2026

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approves Cassie Howlett as a Math Teacher at a revised salary of \$60,900.00 for the 2025-2026 school year.

I. Approval of Community & Parent Involvement Specialist

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approves Meaghan Shedlock as a Community & Parent Involvement Specialist at a stipend of \$10,000 for the 2025-2026 school year.

J. Approval of Summer Custodian

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approves Jeanne Lippincott as a Summer Custodian at a rate of \$18.00 per hour for the summer of 2025.

K. Approval of Executive Assistant to the Superintendent for Human Resources, Finance and School Operations

BE IT RESOLVED that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approves Cheryl Balletto as the Executive Assistant to the Superintendent for Human Resources, Finance and School Operations at an annual salary of \$60,000 for the 2025-2026 school year.

L. Approval of Interim School Business Administrator/Board Secretary Contract

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approves Mark Kramer as the Interim Business Administrator and the attached contract.

M. 2025-2026 Maintenance & Custodial Staff Calendar

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools, approve the 2025-2026 Maintenance & Custodial Staff Calendar.

N. 2025-2026 Approval of Speech Therapist

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools approves Joseph Munson as a speech therapist at an annual salary of \$63,000 for the 2025-2026 school year.

O. Approval of Job Descriptions

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools approves the following job descriptions: Social Worker Job Description, Assistant to the Business Administrator, Confidential Secretary to the School Business Administrator/Supervisor of Special Services, Exec. Asst. to the Superintendent for Human Resources, Finance and School Operations.

P. Approval of Preschool Paraprofessional

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools approves the employment of Brooke Kelman as a preschool paraprofessional at a rate of \$36,300 for the 2025-2026 school year.

Q. Rescission of Employment for Extended School Year and 2025-2026 Paraprofessional

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools rescinds the employment of employee #10354 as an Extended School Year paraprofessional for Summer 2025 and for the school year 2025-2026.

R. Appointment of Athletic Coaches and Co-Curricular Positions for the 2025-2026 School Year

BE IT RESOLVED, that the Franklin Township Board of Education, upon the recommendation of the Superintendent of Schools approves the following list of Athletic Coaches and Co-Curricular positions for the 2025-2026 school year:

Employee	Sport/Co-Curricular Activity	Stipend Amount
Kristen Andreychak	National Junior Honor Society	\$1,397.65

Jenna Baranek	Soccer Coach	\$2,308.76
Jason Lembo	8th Grade Class Advisor	\$500.00
Kate Paquette	8th Grade Class Advisor	\$500.00
Jennifer St. Laurent	Student Council Advisor	\$2,901.70
Jennifer St. Laurent	Safety Patrol Advisor	\$480.35
Jennifer St. Laurent	Yearbook Advisor	\$1,500.00
Emily Kastner	Band Advisor	\$30.99 per hour
Emily Kastner	Drama Club	\$2,000.00
Patrick Smith	Art Club	\$1,565.00
Shannon Mahoney	Girls Volleyball	\$2,308.76
Shannon Mahoney	Girls Basketball	\$2,901.70
Hunter Timko	Baseball	\$2,308.76
Mark Mandelberg	Boys Basketball	\$2,901.70
David Giantisco	Cross Country	\$2,308.76
Jenna Baranek	Athletic Director	\$2,961.61

S. Approval of Strauss Esmay Associates Policy Services

Be It Resolved, the Franklin Board of Education, upon the recommendation of the Superintendent, approves Strauss Esmay Associates for policy services as described below:

Development of Comprehensive Policy & Regulation Manual (This fee can be spread over several budget years if requested by the district.) Otherwise, will be billed in the 2025-2026 budget year	\$10,000.00
Annual PASS fee - Not to be charged until 2026-2027	\$2,775.00
One-Time District Online Set-Up Fee	\$1,995.00
District Online Annual Fee - Fee will be prorated if installed mid-year	\$1,756.00
Public Access Online Annual Fee - Fee will be prorated if installed mid-year	\$495.00

T. Acceptance of Speech Therapist Resignation

Be It Resolved, The Franklin Board of Education, upon the recommendation of the Superintendent accepts the resignation of Melody Groben, Speech Therapist effective 6/30/2025.

U. Approval for Superintendent to Hire Staff Between Board Meetings

Be It Resolved, the Franklin Board of Education, upon the recommendation of the Superintendent, approves to allow the Superintendent to hire staff between board meetings for the July 2025 and August 2025 to meet district and student needs.

V. Approval of Preschool Teacher

Be It Resolved, the Franklin Board of Education, upon the recommendation of the Superintendent, approves Eysilento Jimenez as a preschool teacher at an annual salary of \$60,900 for the 2025-2026 school year.

W. Approval of Preschool Relief Teacher

Be It Resolved, the Franklin Board of Education, upon the recommendation of the Superintendent, approves Joanna Morris as a preschool relief teacher at an annual salary of \$60,900 for the 2025-2026 school year.

X. Approval of Extra Compensation for Video Recording of Board Meetings

Be It Resolved, the Franklin Board of Education, upon the recommendation of the Superintendent, approves Emily Kastner for extra compensation for videotaping board meetings at \$30.00 per hour for the 2025-2026 school year.

Y. Approval of Appointment and contract for Acting Superintendent/Principal

Be It Resolved, that the Franklin Board of Education appoints Jennifer Aquino, as Acting Principal/Superintendent from July 1, 2025 through December 31, 2025 at a salary of \$79,250.00 as per the contract approved by the Executive County Superintendent of Schools.

Roll Call Vote on Action Item XIV. A through X.

Name	Yes	No	Abstain	Absent
Mrs. Cummins	X			
Mrs. Frondorf	X			
Mr. Giordano				X
Mrs. Luciano	X			
Mr. Metz				X
Mr. Matt Naughton	X			
Mrs. Licwinko	X			
Totals:	5	0	0	2

Motion Passes

Mrs. Luciano was excused at 8:05 PM

XV. COMMUNICATIONS - Mrs. Licwinko; Mrs. Cummins; Mr. Naughton

- Did not meet
- Comments about the website

XVI. TOWNSHIP COMMITTEE LIAISON - Mr. Metz, Mr. Naughton

- Mr. Naughton attended and commented that there was nothing discussed about the district

XVII. BOARD MATTERS/NEW BUSINESS

- Mr. Zitomer made comments regarding corporate sponsorship

XVIII. HUNTERDON COUNTY EDUCATIONAL SERVICES DELEGATE – Jim Giordano

- No updates

XIX. PUBLIC COMMENTS

- Elizabeth Basile, 16 Upper Kingstown Road, Pittstown - Corporate sponsorship; 3 board member terms expiring

XX. OTHER BUSINESS

- A. None

XXI. NOTEWORTHY DATES

- The next Board Meeting has been rescheduled from Monday July 21, 2025 at 6:30 PM to July 22, 2025 at 5:00 PM

XXII. ADJOURNMENT

- Motioned by Mr. Naughton, seconded by Mrs. Frondorf to adjourn the meeting at 8:20 PM.

**Voice Vote on
Action Item XXII:**

Yes	No	Abstain	Absent
4	0	0	3

Motion Passes

Respectfully submitted,

Mark Kramer
Board Secretary